

[Submit](#)[Employment](#)[News](#)[Calendar](#)[Classifieds](#)[Spiritual Life](#)**In This Issue**Webmail users [click here](#)**Official News**

- [Year-end Cut-off Dates for Business Office](#)

General Announcements

- [Notice of Internal Posting, HR Assistant](#)
- [Notice of Internal Posting, Bookkeeper/Accounting Clerk](#)
- [Soccer Camp This Summer at Alfred](#)
- [ITS Faculty/Staff Trainings: Blackboard 9](#)
- [Check Your Desk for Invoices](#)
- [Now Hiring! ITS Equipment Lending and Media Assistance](#)
- [ITS Faculty/Staff Blackboard Training](#)
- [Wellsville CROP Hunter Walk Sunday, June 14](#)

What's Happening?[More Events...](#)

TODAY	TOMORROW	SATURDAY
	9:00 Reunion Registration	7:00 Reunion: Breakfast
	12:00 Reunion Golf Scramble	8:00 Reunion Registration
	1:30 Reunion: Campus golf cart tour	8:30 5K Walk/Run
	3:30 Reunion: Campus golf cart tour	10:00 Craft Show and Sale
	5:00 Reunion: Flavors of Alfred/Community Carnival	Alfred University Alumni Association Meeting
	9:00 Reunion: Welcome Back Party	11:00 Reunion: President's Welcome
	10:00 Stull Observatory	11:45 Reunion: All Class Procession
		12:15 Reunion: All Class Awards Luncheon
		2:00 Reunion: Campus golf cart tour
		Reunion: Emeriti faculty reception
		Wine Tasting hosted by Alumni Council
		2:30 Reunion: Veterans' Memorial Service
		Reunion: Alfred University faculty presentation
		4:30 Reunion: President's

		Reception
	6:00	Reunion: Dinners for Honored Classes
	7:30	Reunion: Dessert Extravaganza
	9:00	Reunion: Evening Entertainment

Year-end Cut-off Dates for Business Office

Office Services and Accounts Payable:

All merchandise and printing/mailing services must be received and invoiced to the University by Wednesday, June 24, in order to be processed in the current fiscal year. All invoices with the proper signature and account coding need to be submitted to the accounts payable clerks in Carnegie Hall by Wednesday, June 24 to allow time for processing.

University One Card:

One Card cutoff date to charge purchases on your credit card will be Thursday, June 25. The transactions that you charge in June and are POSTED to your account in PaymentNet by June 30 will show on your July statement.

Be aware that the merchants do not always update their transactions daily. This could mean your charge may not be posted until July and miss the 2008-09 budget. Please plan accordingly.

The reconciliation schedule for July will be accelerated to get these expenses posted in the current 2008-09 fiscal year. Your reconciled statement with receipts needs to be given to your card manager by Tuesday, July 7.

Remember, you will need to print your statement from the PaymentNet Web site. The card managers need to approve and forward the statements to Sue Peck by Friday, July 10. The transactions posting to Banner will be done on Wednesday, July 15. It is essential that the proper coding be in PaymentNet before this is posted.

[back to top](#)

[Send Email Reminder](#)

Notice of Internal Posting, HR Assistant

Human Resources Assistant - Benefits Administrator

Greene Hall

Posting Date: 6/10/09

Link: [HR Assistant](#)

[back to top](#)

[Send Email Reminder](#)

Notice of Internal Posting, Bookkeeper/Accounting Clerk

Bookkeeper/Accounting Clerk

Business Office

Carnegie Hall

Posting Date: 6/10/09

Link: [Bookkeeper/Accounting Clerk](#)

[back to top](#)

[Send Email Reminder](#)

Soccer Camp This Summer at Alfred

Get your kids ready for the soccer season with a Youth Co-educational soccer camp for ages 7-13. The camp will take place the week of July 27-31. Hours are 9 a.m.-Noon and the cost for the camp is \$85.

Includes T-shirt, fun, age-appropriate, skilled games, and a mini World Cup on Friday with face paint to represent their country.

The camp will be run by Scott Miller, Alfred University Men's Soccer coach. For a brochure and some more information, please contact him at millerst@alfred.edu. Please register by Saturday, July 4.

[back to top](#)

[Send Email Reminder](#)

ITS Faculty/Staff Trainings: Blackboard 9

To prepare for AU's upgrade to Blackboard Learn 9 this fall, ITS is offering training sessions to all faculty and staff who use Blackboard.

Tuesday 6/9, 1 - 2:30 p.m.

Wednesday 6/10, 10 - 11:30 a.m.

Thursday 6/11, 11 a.m. - 12:30 p.m.

Trainings are also available for whole divisions by appointment. To sign up for Blackboard training, contact Meghanne Freivald at 871.2363 or via e-mail.

[back to top](#)

[Send Email Reminder](#)

Check Your Desk for Invoices

The year-end cutoffs for 2008-09 are fast approaching. Please take a few minutes to search over your desk for any invoices that still need to be paid. Just gather them up, dust them off, code them with the correct FOAP, and send them over to the Business Office in Carnegie Hall. We will take care of the rest!

All invoices need to be received by Wednesday, June 24 to allow time for processing.

Thank you!

[back to top](#)

[Send Email Reminder](#)

Now Hiring! ITS Equipment Lending and Media Assistance

ITS Equipment Lending and Media Assistance is looking to hire students for the upcoming school year. ITS Equipment Lending and Media Assistance provides lending of equipment and assistance with all types of media. No experience or Work Study is necessary.

Please apply online and specify an interest in equipment lending in the application. If you have any questions please feel free to call 607-871-3009 or e-mail itfasel@alfred.edu, Please apply by Tuesday, June 30.

Link: [Apply Now!](#)

[back to top](#)

[Send Email Reminder](#)

ITS Faculty/Staff Blackboard Training

To prepare for AU's upgrade to Blackboard Learn 9 this fall, ITS is offering training sessions to all faculty and staff who use Blackboard.

Monday 6/22, 9:30 - 11 a.m., 12:30 - 2 p.m.

Tuesday 6/23, 1 - 2:30 p.m.

Wednesday 6/24, 9 - 10:30 a.m.

Thursday 6/25, 1 - 2:30 p.m.

Divisional trainings are available by appointment. To sign up for a session, please contact Meghanne Freivald at 871.2363 or via e-mail.

[back to top](#)

[Send Email Reminder](#)

Wellsville CROP Hunter Walk Sunday, June 14

The Wellsville CROP Hunger Walk will raise money to help stop hunger and poverty here in our community and around the world.

A portion of the funds raised here in Wellsville will go to the Salvation Army Food Pantry and to Meals-on-Wheels. The walk is being organized by members of the First Congregational Church, Christian Temple, and St. John's Episcopal Church.

The walk will start June 14 at 1:30 p.m. from the Congregational Church on North Main Street. There are two routes, a shorter one that's less than a mile, and a longer one the winds 3 miles around the village.

For more information about the Wellsville CROP Hunger Walk, contact Pastor Bill Jones at the Congregational Church, 585.593.5015.

[back to top](#)

[Send Email Reminder](#)

[Alfred University](#) | [My AU](#) | [Our AU](#) | [Events](#) | [BannerWeb](#) | [Blackboard](#) | [News](#) | [Enews](#)