Alfre	d Today	Monday, April 23, 200				
Submit	Employment	News	Calendar	Classifieds	Spiritual Life	
In This I	ssue	Webr	mail users click here			
· VP/University Relations Candidates-Open Meetings						
· SPAMALOT tickets on sale now.						
· Come see an 80-million year old dinosaur egg!						
· Due date for library items						
· Service Award/Retiree Reception						
· Retirement party for Myers Hall faculty						
· Amazing WMST Roundtable- Last of the year!						
· Filmmaker to speak, seeking interns						
· Attention AU students!						
· Summer positions 48 Hour Challenge						
· Gather for teaching tips						
New U.S. Postal Rates						
AU pocket folders						
Students: Learn about health insurance						
Summer hours/Friday excused hours						
· Resident Director (Graduate, 10-month position)						
Summer positions 48 Hour Challenge						
· Health in	surance panel discus	scion for stu	Idonto			

· Now Hiring: Students for Technical Assistance

· 2007-08 on-campus graphic design assistant

· 2007-08 Career Development Center Gibbs Internship

· Graduate assistant position in Student Activities

· Notice of temporary part-time position

· Seniors - Share your views and win \$500!

· Notice of open position

· List of summer positions

· Color photocopier available on campus!

· Fall 2007 Work-Study position available

· Notice of open position

What's Happening?

More Events...

TODAY	TOMORROW	WEDNESDAY
4:00 Lifeguarding & CPR recertification 5:00 Film-maker to speak Monday, seeking interns	6:30 Student health insurance panel discussion 7:00 M.F.A. thesis exhibition	3:00 Service Award/Retiree Reception 4:30 Fine Arts Student Exhibition
Love of the Earth Dinner	8:00 'Sharks, Spaceships, and Spectacles' - Summer School Registration	· Summer School Registration

Love of the Earth Dinner 7:00 M.F.A. thesis exhibition

 Summer School Registration

VP/University Relations Candidates-Open Meetings

The search for a Vice President for University Relations is in the final phase. Three candidates will be interviewing on campus in the next two weeks. An invitation is extended to all faculty, staff, and students to attend the Open Meetings where you will have an opportunity to meet the finalists and to also participate in a question-and-answer session.

Evaluation forms will be available for each candidate and should be submitted to the President's Office. The finalists and Open Meeting dates are:

Tuesday, April 24; 12:10 - 1:10 p.m. (Nevins Theater, Powell Campus Center)

Dr. M. Stuart Baer, Independent Consultant, NYC

Thursday, April 26; 1:10 - 2:10 p.m. (Kenyon/Allen Rooms, Powell Campus Center)

Ms. Ann S. Rollo, VP for External Affairs, Wells College, Aurora, NY

Friday, May 4; 12:10 - 1:10 p.m. (Nevins Theater, Powell Campus Center)

Dr. Scott D. Ward, Director of Development/Campaign Director, University of Maryland School of Medicine

See resume for Dr. Baer below; the others will run before each of their visitation dates.

Attachment: BAER,_Stuart_CV.pdf

back to top Send Email Reminder

SPAMALOT tickets on sale now.

AU will be hosting a bus trip to Monty Python's Rochester production of Spamalot on Saturday, April 28. The bus will depart promptly at 11:30 a.m. for a 2 p.m. performance and is expected to return in time for the Alfie Awards at 8 p.m.

Tickets can be purchased at the Powell Campus Center office through Nancy Banker. Please send questions to Nancy at bankern@alfred.edu.

back to top Send Email Reminder

Come see an 80-million year old dinosaur egg!

Friday's Geology seminar will be presented by Dr. Connie Soja of Colgate University. Dr. Soja talk is entitled "How to Unscramble a Dinosaur Egg". Her talk will describe Roy Chapman Andrew's legendary expeditions to the Gobi Desert, where, in 1923, a nest of 13 whole dinosaur eggs was discovered.

Through improbable and extraordinary circumsstances, Colgate University came to possess one of these eggs. She will describe the history and significance of Colgate's dinosaur egg and recent faculty-student research on the egg. The egg will be on display during her talk!

The seminar will be held from 12:20-1:10 p.m. in room 228 of the Science Center. Everyone is welcome and refreshments will be served!

back to top Send Email Reminder

Due date for library items

A reminder to students who have library materials checked out:

All Herrick Library material must be returned or renewed by 04/30/2007. The renewal date for library material will be 05/07/2006. Any material not returned will automatically be billed to your student account on 05/01/2007.

Returning materials by this date will avoid replacement fees being added to your account. This type of billing is to ultimately prevent loss for the library.

Your cooperation would be greatly appreciated. If you have any questions or concerns regarding this policy please feel free to reply to **thedesk@alfred.edu**.

back to top Send Email Reminder

Service Award/Retiree Reception

The annual reception to honor retirees and years of service will be held Wednesday, April 25, starting at 3 p.m. in the Knight Club. Attached is a listing of those being honored this year. Attachment: Listing_for_display_071.doc

back to top Send Email Reminder

Retirement party for Myers Hall faculty

Details: Please join us on Friday, May 4, for a retirement dinner party honoring the following Myers Hall faculty members who have served Alfred University for a combined 194.5 years. They are: George Ball (38.5 yrs.), Wesley Bentz (37 yrs.), Jim Curl (33 yrs.), Kathryn Curl (5 yrs.), Tom McDowell (23 yrs.), Robert Pipal (23 yrs.), and Robert Williams (35 yrs).

Upstairs Ade Hall - Reception 5:30-6:45 - Dinner 6:45-9 p.m.

The dinner menu will be a buffet featuring Chicken Cordon Bleu and Pasta Primavera. Wine will be served during dinner. There will be a cash bar at the reception prior to the dinner.

Cost will be \$20 per person. Payment must accompany reservation.

Send reservation with name(s), and check (made payable to Alfred University) to Cheryl Chaffee, Myers Hall, room 108, Alfred University, Alfred, NY 14802

Attachment: response card.doc

back to top Send Email Reminder

Amazing WMST Roundtable- Last of the year!

Presenters: Graduating WMST Minors.

Paula Epps: "Female Sexual Agency and Advocacy"

Crystal Lehman: "The Politics of the 'Gay Gene' Theory"

Abby Tripp: "Doubly Damned: Women and Miscegenation in the American South"

Date: Friday, April 27, 2007 Time: 12:20 - 1:10 p.m.

Location: Women's Leadership Center

Sponsored by Women's Studies, The Roundtables are free and open to the public. Food and refreshments will be provided for this special occassion.

For more information contact: wlc@alfred.edu 607.871.2971

back to top Send Email Reminder

Filmmaker to speak, seeking interns

Filmmaker Joseph Cahill lecture: SEEKING ART STUDENT INTERNS

Joseph Cahill, AU '98, who is producing a feature film in Prague, is looking for 12 AU student interns from the B.F.A. and the B.A.F.A. programs this summer.

The internships may be partly funded, therefore defraying expenses for those students who participate. Cahill will discuss his work and speak in Holmes Auditorium at 5 p.m. on Monday, April 23.

back to top Send Email Reminder

Attention AU students!

Health Insurance Panel Discussion

Tuesday, April 24, 2007 Women's Leadership Center 6:30 p.m.

Health Insurance can be Confusing...

What we will Discuss:

- * AU's Health Plan
- * How to choose a health plan that best fits you.

Presenters include:

John Accattato -- Account Executive of Academic Health Plans

Rosetta Brown-Greaney -- Director of AU's Health Center

Grace Stewart - Alfred University Student

Organized by: Nichole Pierre, intern for the WLC.

For more information contact us at wlc@alfred.edu ~ 607.871.2971

back to top Send Email Reminder

Summer positions -- 48 Hour Challenge

2 Research Assistants to work in the Thin Film Deposition Lab for Summer 2007.

Requirements:

- ~Must have good work ethics
- ~Consistency in performing work
- ~Basic knowledge of lab work

Please complete employment application at Human Resources, Greene Hall

If you need more information for the positions, please contact Dr. Wang (fwangx@alfred.edu) or

Rosalie (diraimon@alfred.edu).

back to top Send Email Reminder

Gather for teaching tips

Join your colleagues after the University Faculty meeting on Friday, April 27 in Howell Hall for some relaxing refreshment. Danielle Gagne and Gerar Edizel will start discussions about teaching.

back to top Send Email Reminder

New U.S. Postal Rates

New U.S. Postal rates go into effect May 14, 2007. See the attachment below for details of the new rates.

Attachment: New Rates in effect May 14, 2007

back to top Send Email Reminder

AU pocket folders

Office Services has 950 AU white pocket folders on sale for a one time price of \$.25 each. They are available for pick up at Office Services in Greene Hall on the first floor. Thank you.

back to top Send Email Reminder

Students: Learn about health insurance

Attention AU students!

Details: Health Insurance Panel Discussion

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Health Insurance can be Confusing...

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For more information contact us at wlc@alfred.edu ~ 607.871.2971

back to top Send Email Reminder

Summer hours/Friday excused hours

Summer Hours

University offices will be open during the summer months (May 14 - Aug. 17, 2007) from 8 a.m. to 3:30 p.m., Monday through Friday.

The area Vice President may elect to allow staff to work from 8 a.m. to 3:30 p.m. daily, with a half hour lunch period. Some Vice Presidents may elect for certain offices to remain open or with a skeleton staff until 4:30 p.m. Information should be posted on the office door and voice mail for offices that close at 3:30 p.m.

Additional Time Off

During the summer months, it may be possible for staff in some areas to take additional time off without pay. Such a schedule would need approval of the Vice President involved. University participation in payment of fringe benefits for those employees who voluntarily take additional time off during the summer will be continued. Anyone interested should consult with Human Resource Services for further information on benefit payment. Requests and approval of additional time off would need to be submitted to Human Resources prior to May 1, 2007.

Friday Excused Hours

Once again this summer, President Edmondson has approved that the University will close most offices at noon on Fridays, beginning June 15 through Aug. 17, subject to Vice Presidential approval. In doing so, we ask that you remain aware of the need for a high level of service across the campus as summer school, summer programs, camps, conferences, etc. are in session. The needs of our students, colleagues, and visitors should continue to be a top priority at all times and therefore instruction should be provided as to how they can be assisted when an office is closed on Friday afternoons.

Your Vice President will pass along specific instructions as needed for individual departments that may need to stay open on a Friday afternoon (with a skeleton crew in the office) until 3:30 p.m. or later. If this is necessary, those individuals who stay will be able to take a comparable period of time off within the same pay week, in consultation with the supervisor.

Attached are "Guidelines for Friday Closings" that will specifically explain these details.

In those few cases where an office remains open on a Friday afternoon with a skeleton crew, it may be a good idea for phones to be forwarded to one line. Or, as in the case where an office will close at noon, the outgoing message on all phones should clearly and specifically state the University's summer hours, noting the shortened workday on Friday. As always, it should be noted that calls will be promptly returned the next business day.

Attachment: Summer_Hours_Guidelines_for_Fridays.doc

back to top Send Email Reminder

Resident Director (Graduate, 10-month position)

Criteria: Any major may apply, must have the ability to demonstrate leadership at the undergraduate level. Candidates must have applied or be in the process of applying for acceptance into one of Alfred University's graduate programs to begin study Summer/Fall 2007.

Position Duties: Live-in supervisory responsibilities for an undergraduate staff of 3-8, and a residence hall living area of 80-125, in addition to participation in an on-call duty rotation, supervision of area's programming progress for resident assistant staff, and service as an administrative hearing officer for alleged first-level violations of the University's Code of Conduct.

Attendance at weekly departmental staff meetings, and other duties as assigned. Opportunities exist for internships in other AU Student Affairs departments and summer employment.

Remuneration includes: on-campus apartment, meal plan when University is in session, stipend of \$3,000, and a partial graduate tuition waiver.

To Apply: Submit cover letter, resume and list of three current references (one from a current supervisor or colleague) to Brenda I. Porter, Director of Residence Life, Alfred University, One Saxon Drive, Alfred, NY 14802, or via e-mail: **porterbi@alfred.edu**. Several positions are available and the search will continue until they have been filled, however applications received by May 11, 2007, will be given first consideration. EOE

About Alfred University: Alfred University is located in the foothills of Western New York's Allegheny

Mountains in a town ranked one of the five most artistic places in the state of New York. Alfred University consists of a mix of public and private colleges that include the College of Liberal Arts and Sciences, the College of Business, the Inamori School of Engineering and the New York State College of Ceramics. Alfred is a residential campus, with the majority of its 2,400 students living in 23 residence halls. The student-faculty ratio is 12:1.

back to top Send Email Reminder

Summer positions -- 48 Hour Challenge

The 48 Hour Challenge needs to hire 20 student liaisons to act as chaperones for the 20 high school teams competing in the 48 Hour Challenge at Alfred University.

You must be available to attend the 9 a.m. training session on Monday, June 25.

The competition takes place from 1 p.m. June 25 to 1 p.m. Wednesday, June 27.

Student liaisons will be paid \$7.15 per hour for 40 hours between June 25 and June 27. Liaisons are expected to simply chaperone their team of 5 high school students to the various labs on campus, to the dining halls, and to the residence halls.

Please fill out an application with Human Resources, Greene Hall, and contact Professor Eric Gaze, gazee@alfred.edu, if you are interested in this position.

Link: Employment Applications

back to top Send Email Reminder

Health insurance panel discussion for students

Tuesday, April 24, 2007 Women's Leadership Center 6:30 p.m.

Health Insurance can be Confusing...please encourage students to attend. What we will Discuss:

- * AU's Health Plan
- * How to choose a health plan that best fits you

Presenters include:

John Accattato -- Account Executive of Academic Health Plans

Rosetta Brown-Greaney -- Director of AU's Health Center

Grace Stewart - Alfred University Student

Organized by: Nichole Pierre, intern for the WLC For more information contact us at wic@alfred.edu ~ 607.871.2971

back to top Send Email Reminder

Now Hiring: Students for Technical Assistance

Hello,

Do you like learning by doing? Do you like technology and how it helps each of us in our daily lives? Do you like working with enthusiastic, intelligent people and helping others? If you do, there could be

a place for you in Students for Technical Assistance, or STA!

We are a student-run organization that works from within Alfred's ITS department in several areas of computing:

- * Public Computer Lab Consultants, helping maintain and oversee public computer labs across campus
- * The ITS Helpdesk, helping faculty, staff and students with various computer-related issues
- * Tier 2 Technicians, using creative methods to solve advanced computer issues such as viruses and spyware
- * The Web Team, developing the databases and interfaces used by people on the AU Web pages
- * Equipment Lending, providing faculty, staff and students with the computers, projectors and other education-based technology

You don't need to be a technical genius to become an STA, just someone who is dependable and enthusiastic about learning about computers and helping people. And did I mention that you get paid!?

That's right, this isn't volunteer work, we are looking for enthusiastic people who want to be paid for their time and creativity. If you think you might be interested in joining an organization that provides you with technical, personal, and managerial experience, then please logon to http://sta.alfred.edu and click on Apply Today!

*For complete consideration, please apply before noon on Monday the 23rd.

If you have any questions about STA and what we do, please do not hesitate to e-mail us at sta@alfred.edu.

Thank you, John Kalish and Issac Austin STA Directors 2006-2007

back to top

Send Email Reminder

2007-08 on-campus graphic design assistant

The Career Development Center is conducting a resume collection for a graphic design assistant for the 2007-08 academic year.

This will be a Work-Study position during the 2007-08 academic year at the Career Development Center.

The successful candidate will assist with the creation of marketing publications for the CDC's programs and special events.

Resume deadline is midnight, Tuesday, April 24, 2007. Any interested students or alumni must attach their resumes via our Web site. www.alfred.edu/cdc/ Click on "Students." Next click on "Find a Job" and log into Saxon JobLink using your ID and password per the instructions. Next click on "On-Campus Recruiting, Resume Collections, Employer-In-Residence & Mock Interview Week."

Preferred candidate would be available for the entire academic year. Complete job description available on the Web site.

If you have any questions regarding on-campus recruiting, please contact Nancy Williams, Recruiting Coordinator at 607.871.2164.

Link: Saxon JobLink

back to top

Send Email Reminder

2007-08 Career Development Center Gibbs Internship

The Career Development Center will be conducting interviews on Friday, April 27, 2007 for Gibbs Research Intern for the 2007-08 academic year.

The Career Development Center will prescreen resumes. Resume deadline is midnight, Tuesday, April

24, 2007.

The successful candidates must have completed the second semester of their sophomore year. All majors are welcome to apply.

Candidates who wish to be considered must attach their resume via our Web site http://www.alfred.edu/cdc Click on "Students." Next click on "Find a Job" and log into Saxon JobLink using your ID and password per the instructions. Next click on "On-Campus Recruiting, Resume Collections, Employer-in-Residence and Mock Interview Week."

Complete job description is available on the Web site.

We strongly encourage you to research the Career Development Center prior to your interview, as most employers expect you to have at least basic knowledge of their company.

We also recommend possibly doing a mock interview prior to your real interview for practice. This can be scheduled by calling 607/871/2164.

If you have any questions regarding on-campus recruiting please contact Nancy Williams, Recruiting Coordinator at 607.871.2164.

Link: Saxon JobLink

back to top Send Email Reminder

Graduate assistant position in Student Activities

Alfred University's Office of Student Activities is seeking candidates for a graduate assistantship.

The 20-hour/week position is created to provide weekend night supervision to the Powell Campus Center, the hub of campus life at Alfred University. The graduate student would supervise and/or support student managers, staff, and volunteers who are presenting numerous events in both the Nevins Theater (weekly film series) and our Knight Club (bands, comedians, novelty acts). Attachment: **GA_student_activities.doc**

back to top Send Email Reminder

Notice of temporary part-time position

Temporary Part-Time Desk Clerk

Saxon Inn

Link: Temp Posting

back to top Send Email Reminder

Seniors - Share your views and win \$500!

You could win \$500 cash, just by sharing your views on the job search process. Participate in the 2007 Graduating Student Survey, sponsored by the National Association of Colleges and Employers, and you are eligible to win!

It's easy: Complete the survey online at http://www.jobweb.com/sur... by April 30, 2007 and you are eligible to win. Good luck!

Link: http://www.jobweb.com/surveys/2007/student

back to top Send Email Reminder

Notice of open position

Assistant Athletic Trainer

McLane Center Link: **Posting**

back to top Send Email Reminder

List of summer positions

Click on link to see the current list of available summer positions.

Link: Summer Postions

back to top Send Email Reminder

Color photocopier available on campus!

To better serve the Alfred University community, Office Services, located on the first floor in Greene Hall on Main Street, has acquired a color photo copier for campus copying.

The cost of single copies will be:

\$.60 for letter size\$.80 for legal size\$1.10 for ledger size

Please call x2698 for Frank DiRaimondo for a quote on larger copy jobs. Discounts available depending upon the number of copies to be made.

You may send your printing jobs and printing request forms electronically through e-mail to Frank DiRaimondo or Sue Peck to have your copy jobs processed.

If you have any questions, please give us a call.

back to top Send Email Reminder

Fall 2007 Work-Study position available

WOMEN'S LEADERSHIP CENTER JOIN OUR TEAM AS A... PUBLICITY INTERN

The Women's Leadership Center (WLC) seeks a dynamic and self-motivated intern to assist with writing, designing, and postering publicity materials for the WLC including flyers, newsletters, and reports. The intern will also perform general office duties such as creating/updating Excel spreadsheets, performing internet research, and assisting with events planning. They will work with the Director, Secretary, and Intern staff as part of a team.

The successful candidate will have strong writing skills, an interest in women's issues, good attention to detail, and professional etiquette. Design experience and familiarity with Publisher preferred. The Women's Leadership Center follows the Alfred University equal opportunity employment policy.

This position requires a commitment of approximately 6 hours per week, and is paid at minimum wage.

Deadline for applications: Thursday, April 26 by 4:30 p.m. Applications may be submitted electronically to **wlc@alfred.edu**, or in person. Interviews will be conducted the week of April 30. Please submit a cover letter, resume and the name of one faculty reference. For more information, contact the WLC: 607.871.2971.

back to top Send Email Reminder

Notice of open position

Admissions Counselor/Assistant Director of Admissions

Alumni Hall Link: **Posting**

back to top Send Email Reminder

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