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TODAY	TOMORROW	FRIDAY
9:30 Ergonomics Training and Accident Reporting <ul style="list-style-type: none">· Ceramic & Glass Engineering Summer Institute· Creative Writing Institute· Equestrian Day Camp· Astronomy Camp	12:00 Summer Location for AU/ASC Weight Watchers Meetings 3:45 Zumba@ Fitness Class <ul style="list-style-type: none">· Ceramic & Glass Engineering Summer Institute· Creative Writing Institute· Equestrian Day Camp· Astronomy Camp	

Emergency Campus Water Shutdown Today

Due to a waterline break we need to shut down the water service to part of campus from 9 a.m. to noon, today, Wednesday, June 26. The buildings affected will be Openhym, Ford Street Apartments, Alumni Hall, and the Commons.

We apologize for the inconvenience.

Thank You,
Physical Plant

Submitted by: Deborah Clark

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Year-end Cut-off Dates for Business Areas

BUSINESS OFFICE:

JULY 12 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2012-13.

OFFICE AND PROCUREMENT SERVICES:

MAY 17 - All requisitions are due for fiscal year 2012-13.

JUNE 28 - All merchandise must be received for fiscal year 2012-13.

ACCOUNTS PAYABLE:

JUNE 28 - All merchandise must be received and services performed and invoiced to the University for fiscal year 2012-13.

JULY 10 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2012-13.

JULY 12 -All June 30 invoices must be received for fiscal year 2012-13

UNIVERSITY ONE CARD RECONCILIATION FOR JUNE:

JUNE 21 - Last day for purchases on credit card for fiscal year 2012-13.

JULY 10 - Card holder review & paperwork submitted to card manager.

JULY 12 - Card manager approve & paperwork submitted to Program Administrator.

For additional detail please visit the following link to our website.

Link: [EOY Notice](#)

Submitted by: Susan Peck

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Faculty/Staff Meal Plans

Dining Services is once again offering meal plans for Faculty and Staff to use on campus!

Block Meals - All-you-care-to-eat meals in Ade Dining Hall. Meals are good for breakfast, lunch, or dinner during regular serving hours and are valid until May 5, 2014.

Block of 10 Meals - \$60

Block of 20 Meals - \$100

You can begin using your Faculty/Staff Meal Plan when Ade Dining Hall opens for summer camps on Monday, June 24 - the schedule for each week varies and will be posted at the front door. Those without a Faculty/Staff plan are welcome to purchase individual meals at the regular rate.

You can purchase a meal plan at Cyber Fresh Caf \diamond from now until Friday, June 21 from 8:30 a.m.- 1:30 p.m. We accept cash, checks, and credit cards. After June 21, plans can be purchased at Ade Dining Hall through Friday, Aug. 2, 2013.

Submitted by: Michelle Miller

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Summer Hours Ade Hall Dining Through June 29

JUNE 24-29, 2013

MONDAY, June 24 - THURSDAY, JUNE 27

BREAKFAST
8-8:45 a.m.

LUNCH]
Noon-1 p.m.

DINNER
5-6 p.m.

FRIDAY, June 28

BREAKFAST
7:30-8:30 a.m.

LUNCH
Noon-1 p.m.

DINNER
5-6 p.m.

SATURDAY, June 29

BREAKFAST
7:30-8:30 a.m.

LUNCH
Noon-1 p.m.

DINNER
5-6 p.m.

****BBQ FOR CITE STUDENTS SATURDAY EVENING****

Submitted by: Michelle Miller

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AU and ASC are Getting Fit!

Lose weight and feel great in the community of friends from Alfred University and Alfred State!

Whether you are a current member of Weight Watchers or have not yet joined, join us at our summer At Work meetings each Thursday at noon at our summer location in the lounge area of Hinkle Library on the Alfred State College campus.

At Work meetings are always fun, friendly, informative and fit into your work day's lunch hour. What could be easier? Join your fellow faculty, staff, and students in working toward that healthier lifestyle today!

Losing weight feels great, and is even more enjoyable when in the company of friends.

For further information, please contact Beth Turner by email at turnerea@alfredstate.edu or by phone at 607-587-4080.

Submitted by: Deborah Clark

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Frames Available for Free

The library has about 10 large frames (40" x 48" --including glass) available to the first comer. Please contact Steve Crandall -- 871-2987 or fcrandall@alfred.edu

Submitted by: Stephen Crandall

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Job Posting - University Relations, Senior Officer

Employment Opportunity:
Senior Advancement Marketing & Annual Giving Officer

Link: [Sr Adv Marketing & Annual Giving Officer](#)

Submitted by: Kim Wyant

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Job Posting - University Relations, Giving Officer

Employment Opportunity:
Advancement Marketing & Annual Giving Officer

Link: [Adv Marketing & Annual Giving Officer](#)

Submitted by: Kim Wyant

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'From the Earth'

Saturday, June 29, 9 a.m. - 5 p.m.
In and around Alfred, NY (Maps available at Kinfolk Grocery, 14 1/2 W. University St., Alfred)

All good things earth related...
gardens, tours of an organic dairy farm, pottery, perennial plant sale, bird walk, children's activities, demonstrations of timber frame construction, goat milking, cheese making, home made soap, how to raise chickens and alpacas, and more. Plus, enjoy a lunch made from local ingredients.

For a full list of the day's events, see attachment below.

Attachment: [From the Earth Activities](#)

Submitted by: Deborah Clark

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