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What's Happening?[More Events...](#)

TODAY	TOMORROW	SUNDAY
<ul style="list-style-type: none"> · Free Coffee and Cookies Dring Finals Week! · Food and Clothing Drive 	7:30 'Holiday Joy' Community Concert	

Holiday schedule extended by two days

As most of you know, the University is currently scheduled to close at the end of business hours on December 23, 2014. Upon the recommendation of the Vice Presidents, however, I am changing the closing to the end of business on Friday, December 19, with limited exceptions. There are some offices that must remain open to conduct necessary business, and some individuals whose duties are such that they must be on campus, but the vice president in each division will communicate directly with those offices and individuals.

I hope that you are able to enjoy this additional time off, and that you have a fulfilling Holiday season.

Charley Edmondson

Submitted by: Susan Goetschius

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Early Deadline for Time Sheets for Current Pay Period

Due to the Holiday Break, there will be an early deadline imposed for submission of timesheets for this pay-period 12/7-12/20. Timesheets must be submitted by noon Friday 12/19 and approved by midnight Sunday 12/21.

Staff will be running payroll on Monday the 22nd to produce paychecks dated Friday, Jan. 2, 2015.

Any time sheets not approved by these early deadlines will be processed in the next available pay period.

Submitted by: Kathy Costello

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Submit All Invoices to Business Office by Tuesday, Dec. 16

Due to the Holiday break, the last Accounts Payable check run of the year will be on Thursday, Dec. 18. Please have any invoices that require payment before Jan. 6, 2015 to the Business Office by end of day Tuesday, Dec. 16.

The next Accounts Payable check run will not be until Jan. 6.

If you have any questions or concerns, please call us at 871.2128.

Submitted by: Jodi Howe

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Office of Procurement Services & Mailroom Winter Deadlines

Due to the upcoming winter break, please be prepared to send any bulk mailings and printing to the Procurement Office at Greene Hall by Thursday, Dec. 18, if you would like them completed prior to the break.

For our last day of the year, any outgoing U.S. mail must be at the Procurement Office by noon on Friday, Dec. 19. All outgoing FedEx and UPS packages must be at the Powell Campus Center Mailroom by 1 p.m. on Friday, Dec.19.

Submitted by: Cheryl Foster

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Undergraduate Students - Financial Aid Application Procedures 2015-16

The AU Financial Aid Application and filing instructions for the 2015-16 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2014 or May 2015 in the system, a financial aid application was not placed in your mailbox.

If you plan to return to AU for the 2015-16 academic year and did not receive an application packet, please pick one up at the Financial Aid Office in Alumni Hall. The Financial Aid Office is open 8:30 A.M. to 4:30 P.M., Monday through Friday.

Submitted by: Elena Wallace

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Mail Room Hours

The mail room in the Powell Campus Center will be closed from noon to 1 p.m. from Jan. 5 through Jan. 16. Regular hours will resume on Monday, Jan. 19.

Submitted by: Cheryl Foster

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Wit & Wisdom Winner Announced!

The Alfred University chapter of Phi Beta Kappa is pleased to announce the winner of its 2014 Wit and Wisdom Student Competition. Cassandra Bull won for her essay "131," a personal essay on art, agriculture, and ethics. She will present her work at the April 2, 2015 Bergren Forum.

Phi Beta Kappa would also like to recognize three finalists, Jennifer Futterman, Lydia Galarneau, and Alexandria Scott, for their outstanding work.

Submitted by: Juliana Gray

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Seeking Nominations for the 2015 Spirit of Service Award

The Spirit of Service Award recognizes students, faculty, staff, and community members in the Alfred area who demonstrate a strong commitment to serving others and who are actively living out the principles that Martin Luther King, Jr. stood for, including equality, social justice, community, and service.

Any Alfred community member, including AU and ASC faculty, staff, and students, can nominate someone deserving for the Spirit of Service Award. Submit a nomination today: use the form (linked below) or email spiritofserviceaward@gmail.com for more information.

****2015 Spirit of Service Award nominations are due by Friday, Dec. 19, 2014.****

Link: [2015 Spirit of Service Nomination Form](#)

Attachment: [Spirit of Service Award Poster](#)

Submitted by: Corey Fecteau

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Health & Wellness Center and Fitness Center Winter Break Hours

Please see below open hours for Fitness Center and Health & Wellness Center over winter break. These hours will be effective beginning Saturday, Dec. 13:

Fitness Center and Health & Wellness Center open Monday-Sunday Noon-8 P.M., daily, for open recreation.

Both facilities will be closed from Dec. 24-Jan. 2 and open again for noon-8 p.m. daily use on Saturday, Jan. 3, for the remainder of break.

Submitted by: Tony Aquilina

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Upcoming Pool Hours

The pool will be closed after 1:15 p.m. Friday 12/12/14 through Monday 12/15/15. The Hours for Monday through Friday 12/15-12/19 will be noon-2 p.m.

The pool will be closed from 12/19/14-1/5/15. The two weeks (weekdays): 1/5-1/9 and 1/12-1/16/15, we will have open swim from noon-2 p.m.

Submitted by: Brian Striker

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Summer Undergraduate Research Opportunity

Edgard G. Rivera-Valentin, AU Class of 2008 and staff scientist, Arecibo Observatory, National Astronomy and Ionosphere Center, Department of Planetary Studies, Arecibo, Puerto Rico, would like to inform AU students of the observatory's summer undergraduate research program. Please visit: http://www.naic.edu/reu_p... Applications are due Jan. 26, 2015.

He adds, "I am also starting up my research group at the observatory and would love to hear from perspective students! I am also a huge advocate for underrepresented minorities in STEM research and would like to leverage my Ph.D. to help others enter these fields. I would be more than happy to be contacted by students for advice or connections. My work email is ed@naic.edu "

Submitted by: Deborah Clark

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Internal Job Posting -Custodian

Employment Opportunity:
Custodian

Link: [Custodian Posting](#)

Submitted by: Kim Wyant

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New Positions, Position Change November '14

New Hires:

Christopher D. Curry, janitor, College of Ceramics
Somer D. Rollins, barn assistant, Equestrian Program

Position Change:

Jason E. Smith, boiler tender/night watchman, Heating Plant

Submitted by: Deborah Clark

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Saxon Inn Gift Certificates

Looking for a great gift idea this holiday season? Give a gift that is simple to arrange yet will be long remembered. Saxon Inn gift certificates are easy to buy and redeemable all year round.

Available in any denomination, Saxon Inn gift certificates are quickly personalized and ready to be picked up or mailed directly to your recipient.

Alfred University's small luxury hotel offers outstanding accommodations to ensure your gift certificate recipient a comfortable and enjoyable stay in Alfred.

Call today 607.871.2600

One Park Street
Alfred, New York 14802
saxoninn@alfred.edu

Attachment: [Gift_Certificate_Ad_for_Alfred_today.doc](#)

Submitted by: Saxon Inn

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Hornell Residents Petitioning to Save Healthcare Services in Community

Residents of Hornell and the surrounding communities are circulating an electronic petition to ask Gov. Andrew Cuomo and the NYS Department of Health to maintain comprehensive health care services in Hornell.

Organizers of the petition drive say that the Department of Health will be making a decision in December about the future of St. James Hospital as a provider of healthcare services to the area. Please read the petition and sign it if you are in favor of maintaining accessible services in the Hornell community.

<https://www.causes.com/ac...>

Submitted by: Susan Goetschius

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Concert: Andover Ecumenical Choir Advent Program

Monday, Dec. 15 at 7 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

This favorite regional choir has performed regularly on the Auditorium's stage for several years with its inspirational Advent and Lenten programs. Join us for the Advent concert with a selection of instrumental accompaniments under the direction of Marcy Bledsoe.

The library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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