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What's Happening?

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TODAY	TOMORROW	SATURDAY
12:10 Bergren Forum - 'China to Alfred/Alfred to China'	12:00 Internship and Summer Job Fair	2:00 AU Dance Theater: A Matinee of Dance
Bergren	Internship & Summer Job Fair	AU Dance Theatre Concert
4:30 Summer Art Camp Employment	Major/Minor Fair	8:00 AU Dance Theatre
6:00 What does it mean to be Native american?	6:00 Women's Basketball (H)	Film: 'A Hundred Patients of Dr. Jia'
6:30 Holocaust Memory: Past, Present, and Future	8:00 AU Dance Theatre	Etch-a-Sketch Comedy Team
8:00 AU Dance Theatre	Men's Basketball (H)	AU Dance Theater: An Evening of Dance
AU Dance Theater: An Evening of Dance	Film: '2012'	· Women's Swimming and Diving Championships (A)
· Women's Swimming and Diving Championships (A)	AU Dance Theater: An Evening of Dance	
	10:00 Music: Franz Nicolay	
	11:00 Film: '2012'	
	· Women's Swimming and Diving Championships (A)	

Employee Phone List Spring 2010

The updated employee phone list is now available on the HR Web site at the link below. You may locate it on the Web, add it to your favorites, create a short-cut on your desktop, or print a hard copy, whichever works best for you.

Remember the phone list has been updated based on information pulled from Banner. Should your phone information not be correct, please use the Personnel Data Form to change your information and forward it to Human Resources for correction.

Link: [Employee Phone List Spring 2010](#)

Attachment: [Personnel Data Form](#)

Submitted by: Kathy Costello

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Major/Minor Fair

Unsure of a major that matches your interests?

Feeling like the major that you selected is not right for you?

Then come to the second annual Major/Minor Fair!

The Major/Minor Fair, sponsored by the College of Liberal Arts and Sciences, offers students the opportunity to talk to faculty and students currently majoring or minoring in many different areas. Come and explore, ask questions, and learn more about our range of exciting majors and minors. Refreshments will be served.

Date: Friday, Feb. 19

Time: Noon - 2 p.m.

Location: Knight Club, Powell Campus Center

Submitted by: Jennifer Posener

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The Admissions Office Needs Male Overnight Hosts

Each year, the Admissions Office allows accepted students to stay overnight to get a better feel for the campus. This year, we are *extremely* short on male hosts. If you're interested, and you're a guy, please e-mail millerrj@alfred.edu. You will receive a \$20 gift card each time you host!

Submitted by: Reg Miller

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Change of Date for 'Off Broadway'

Due to a scheduling conflict, 'Off Broadway' presented by the Chamber Singers has been moved to FRIDAY, March 26. All reservations are still valid. For more information, please email Laurel Buckwalter at fbuckwal@alfred.edu.

Submitted by: Nancy Freelove

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What does it mean to be Native American?

Multicultural Suite, Powell Campus Center (1st Floor)

Time: 6:00 p.m.
When: Feb. 17

This week's conversation we will be talking about the aspects of Native American. What does it mean to be Native American? You don't have to be Native American to come we just ask that you keep an open mind we encourage diversity so come be a part of history in the making.

Submitted by: Indigenous and Americans United

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Summer Art Camp Employment

Info sessions will be held on Thursday, February 18 for the following organizations that will be attending the Internship and Summer Job Fair on Friday. The sessions will meet at Moka Joka in Harder Hall at:

4:30 pm Mickey Morris from Bucks Rock Camp - summer employment info session

5:15 pm Rick Mades from Maine Arts Camp - summer employment info session

6:00 pm Salem Art Works - internship and residence info session

Contact Kevin Jacobs at jacobsj@alfred.edu with any questions.

Submitted by: Susan Meacham

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Contribute Refresher Trainings

ITS is pleased to begin offering Contribute refresher trainings for editors of <http://www.alfred.edu>. AU's Web site has undergone many changes in the last year; these changes will be addressed in the training, along with review of editing guidelines.

Attendance at a refresher session will be mandatory for anyone who plans to continue editing pages on <http://www.alfred.edu>. Sessions will be offered starting on Feb. 24th and will continue through the spring semester.

Contribute refresher trainings are scheduled for the following dates:

Wednesday 2/24, 9 a.m.

Thursday 2/25, 10 a.m.

Wednesday 3/3, 9 a.m.

Thursday 3/4, 9 a.m.

Thursday 3/11, 10 a.m.

To sign up for one of these sessions, please contact Meghanne Freivald at 607.871.2363 or via e-mail. All Contribute refresher trainings will be held in 306 Perlman Hall.

Submitted by: Meghanne Freivald

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Electronic Forms Service Available from ITS

In an effort to streamline AU's data collection process, ITS is offering an Electronic Forms service to the campus. AU offices may convert existing paper forms to online forms using Adobe Acrobat 9 Pro.

Specially formatted PDF forms can be submitted to an E-Forms administration page on the staff portal. The forms are reviewed by ITS and published to the E-forms pages on the staff and student portals.

Once the forms have been filled out, they can be retrieved from a restricted folder on AU's U drive. For the safety of the AU community, ITS cannot publish any forms asking for Social Security numbers or any other sensitive personal information.

Any staff member interested in submitting E-forms for publication must obtain permission from a supervisor and complete required E-Forms training. Training will be provided on an as-needed basis.

To request training, please contact Meghanne Freivald at 871.2363 or via e-mail.

Submitted by: Meghanne Freivald

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Wellsville Hospital Conducting Urgent Care Survey

Jones Memorial Hospital, Wellsville, is conducting a Community Needs Assessment during the month of February to assess the level of interest in establishing an After Hours or Urgent Care Center. This would provide an alternative to the ER for non-emergent care issues. Hours for the center would be in the late afternoon or evening and on the weekend.

Please visit the Jones Memorial Hospital Website (below) and click on " Community Needs Survey " on the home page to complete your survey.

Please also forward this message to your friends and family to complete this survey as well! Thank you for your assistance in this effort.

www.jmhny.org <<http://www.jmhny.org/>>

Submitted by: Deborah Clark

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Cancellation of Documentary

The Chinese documentary, A Hundred Patients for Dr. Jia, will not be playing this weekend. The DVD was not able to be shipped in time for its screening. We will be showing it the next half of the semester, along with Bumming in Beijing and many other lovely documentaries. Thank you.

Link: [Documentary's Website](#)

Submitted by: Tiffany Butler

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