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TODAY	TOMORROW	FRIDAY
		6:00 Men's Basketball Home vs. Nazareth College
		8:00 Women's Basketball Home vs. Nazareth College

Mailroom - Office/Procurement Services Hours - Friday, 1/8

The Powell Campus Mailroom and Office & Procurement Services will close Friday, Jan. 8 at noon for Staff Training. Please plan accordingly.

Should you have questions or concerns do not hesitate to contact me at ext. 2698 or via email.

Submitted by: Donna Sturdevant

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Notice to CWS Employers for Spring 2016

If you are planning on hiring CWS students for the Spring 2016 semester and have not previously completed a Federal College Work-Study Position Request/Job Description, please click on the link below to access the form and instructions. The completed forms are due at the Financial Aid Office as soon as possible.

If you wish to re-post a position on the Job Board, please contact Elena Wallace, via email, with your request. Be sure to include in your email the Job Title, FOAP, and Job ID#, if known.

Contact Elena Wallace (x2159) at the Financial Aid Office if you have any questions regarding this announcement.

Attachment: [2015-16 Position Request and Instructions](#)

Submitted by: Elena Wallace

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Do You Understand Your Rights Under FMLA?

The Wage and Hour Division of the NYS Department of Labor has produced an Employee Guide we would like to share with you to help you better understand your rights under this important law.

Also attached is a link to a Medical Leave Responsibilities Checklist to help further define who is expected to do what in a time of Medical Leave.

Link: [Medical Leave Responsibilities Checklist](#)

Attachment: [FMLA Employee Guide](#)

Submitted by: Kathy Costello

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Buy and Sell Board

Have an item you want to buy or sell. Check out the buy and sell board by using the link below.

Link: [Buy and Sell Board](#)

Submitted by: Judy Linza

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Ride Board

Need a ride home or back to campus from break? Search for a ride or post a ride that you can offer to someone else.

Link: [Ride Board](#)

Submitted by: Judy Linza

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Concert: Potsdam Pointercounts A Cappella Invitational

Hosted by Wellsville WAVE
Friday, Jan. 8 at 7:30 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Founded in the early 1990s, this group of award-winning a cappella male singers has become the premiere popular performing group on the SUNY Potsdam campus. Striving to make the students and community aware of one of the oldest forms of choral singing, they perform a variety of styles of music.

WAVE from the Wellsville High School and Middle School and other local high school vocal groups will join with this Potsdam group to present an evening of a cappella music. Not to be missed!

This library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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