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TODAY

TOMORROW

WEDNESDAY

Closure of Pine Street, Monday, Jan. 12, 2009

Due to fire hydrant flow test, Pine Street and the lower Harder Hall parking lot will be closed down to traffic.

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Banner INB Navigation and Budget Training Today

Banner Navigation training will be held Monday, Jan. 12, starting at 1 p.m. For those individuals who also need access to budgets in Banner, Theresa Gunn will provide budget training directly following Navigation training.

Attending Navigation is a prerequisite for any access to Banner INB, including budgets. If you are planning on attending Navigation and/or budget training, please contact Denise Kirschner at #2602 or kirschdj@alfred.edu by noon today.

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CDC Office Closed Wednesday, Jan. 14

The Career Development Center will be closed all day on Wednesday, Jan. 14 for a staff retreat. We apologize for any inconvenience.

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Time/Attendance Reports for Exempt Employees

Reminder:

Exempt Employees - Approved attendance reports are to be forwarded to Human Resources Services no later than 5 days after the end of the month.

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Federal Express Contract

Office Services and Procurement Services have teamed up to offer the best FedEx pricing to the University.

We have partnered with FedEx through a contracted agreement for the best rates for priority, standard, and ground. This contract will be a big savings to the University (72% of current dollars spent).

The departments that don't have an account already may contact Procurement Services to set up an account for your department or you may send your Federal Express mail to Office Services for processing.

Any questions please call Procurement Services for account setup and/or Office Services to process your FedEx out-going shipment at 871-2698.

Note: You must use the appropriate FedEx account to receive the discounted rates.

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TIAA-CREF "Open Forum" Presentation

The TIAA-CREF informal, but very informative "Open Forum" presentation "Asset Allocation & Diversification - Retirement 101" by our TIAA-CREF Representative, Mr. Jason Sciotti will be held at 1 p.m., Thursday, Jan. 15, 2009 in the Nevins Theater, Powell Campus Center. This program will be approximately 1/2 hour long with a question and answer period to follow.

Thank you to those of you who called or e-mailed that you plan on attending. Your response proved that there is enough interest to schedule this presentation during the winter academic break, and therefore, consider this notice confirmation that the presentation will be held as noted above. Please schedule on your calendars.

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Blackboard News from ITS

Information Technology Services and the Alfred University libraries are pleased to announce a Blackboard enhancement designed to provide quick access to AU's library resources.

Beginning in the spring semester, each course's menu will contain external links to the Herrick and Scholes Library websites. These links will allow faculty and students to take advantage of online library services without exiting Blackboard.

ITS is proud to partner with Herrick and Scholes Libraries to support Alfred University's academic mission.

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Attention Students: Need a Campus Job that Offers More?

NEED and WANT a campus job that offers more excitement and BUCK \$\$ incentives?

- Pay Rent & still buy groceries & supplies with BUCKS\$\$
- Use BUCKS\$\$ at the Alfred Pharmacy for \$2 or more off your prescriptions
- _Start earning BUCKS\$\$ and use them at downtown Alfred Businesses

So what job on campus has these great BUCK \$\$ incentives? The STUDENT DEVELOPMENT ASSOCIATES DO! For more information check out our facebook page @ Alfred University Student Development Assoc. or stop by the SDA BOOTH in PCC 1/19-1/23. SDA are a division of University Relations.

Attachment: [Folder_-_Application_SDA_JOB.doc](#)

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Call to action: Student Aid

Governor Paterson's State of the State address kicked off a new legislative session in New York, and there is mixed news for college students. You can help protect higher education access for New York's college students. Please click here <http://capwiz.com/cicu/ho...> to share your feelings with state lawmakers as they consider the Governor's proposed budget and make tough decisions in a difficult economy.

* The proposed Budget cuts \$75 million to student financial aid programs (including TAP, HEOP, C-STEP, and Liberty Partnerships). It eliminates TAP for graduate students and slices C-STEP in half. Please help protect all of these essential student aid programs.

* At the same time, Governor Paterson has introduced a new, low-cost student loan program called NYHELPS (New York Higher Education Loan Program). If passed by the legislature, this program could help thousands of students borrow for college at interest rates lower than what private, alternative loan lenders now offer. We ask you to express support for this new initiative.

The Legislature's past support for student aid programs helping students at both private and public colleges and universities has been essential. We need to call upon our elected officials again.

1. Please ask our state's leaders to vote in favor of student aid programs and access to higher education. It takes less than a minute to share your story. Click here <http://capwiz.com/cicu/ho...>

2. Also, click here <http://capwiz.com/cicu/go...> to become a "fan" of our new Student Aid Alliance Facebook page, and encourage your friends and co-workers to do the same.

Please take action today!

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2009 Frontier Pages Telephone Books

The 2009 Frontier Pages phone books are available on the lobby table at the PCC Mailroom. Please stop by and pick up what you need.

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Item # Correction for OfficeMax '09 catalogs

The correct item number to order a catalog is J9CATALOG09.

To order a 2009 OfficeMax catalog please type in J9CATALOG09 in the item number and a catalog will be delivered to you.

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Federal Express Shipments

Departments without a Federal Express account please bring any of your outgoing Federal Express shipments (letters or packages) that need to be processed using Office Services account to Greene Hall by 1:30 p.m. Monday - Friday to insure that you receive the special FedEx rate.

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