

Alfred University Librarians Meeting

2014-02-19, 2:00pm

Scholes Conference Room

Attending: Stephen Crandall, Beverly Crowell, John Hosford, Laurie McFadden, Eva Sclippa, Mark Smith, Brian Sullivan

Excused: Ellen Bahr (Sabbatical)

- I. Lists of AU Capital Campaign Ideas – Mark & Steve & all
 - Lists for Scholes and for Herrick were sent to Sue Goetschius, Rick Stephens and to all of the AU Librarians. We're waiting to hear back from the Provost if additional work needs to be done.

- II. Strategic Planning Section Co-Leaders, next steps, and a schedule for the rest of the semester – all
 - List of Section Co-Leaders was distributed (see list following these minutes). It was decided that the co-leaders of each section of the strategic plan would meet before the next AU Librarians Meeting (March 5th.) They will start to flesh out Recent/Current and Future Initiatives and to prioritize the future initiatives to some extent. They may also identify items in their list or section that have had significant attention lately, and note that they will not be our focus during the coming year. Our goal is to have this second/lower level of the strategic plan completed by the end of the semester.

- III. Sharing Information about projects/interests/etc. – all (Some ideas have been acted on, but there's more we can do)
 - Annual Reports of the AU Librarians with their Dean and Associate Dean have been distributed to all of the AU Librarians. It was agreed that "Shine Sheet" annual reports (also known as Faculty Activity Reports) could also be shared. It was further agreed that these reports would be added to the AU Libraries shared folders on the U: drive for ease of future reference. One further effort will be for each Herrick Librarian to provide a list (to Steve) of all the internal committees/work groups/task forces that they are on – both those internal to each library, and those that encompass both libraries.

- IV. Faculty Senate, Deans Council, Graduate Council – Laurie/Steve
- Laurie presented a report on recent news from Faculty Senate.
 - Steve presented a report on the most recent Deans Council meeting.
- V. LibAnswers Update – John, Eva & Brian
- The LibAnswers group met just prior to this meeting. After Fang's departure the group had not met for some time. They got together to determine whether they still needed a group to be constituted, or if their task had been completed. They identified several "loose ends" they'd like to finish before considering the group disbanded:
 - Look at the statistics available.
 - Rework (make more generic) some questions to increase the usefulness of the database of questions.
 - Look for broken links in the answers.
 - Plan more advertising.
 - Determine if the tab for LibAnswers can be made more prominent on the libraries' webpages.

Minutes submitted respectfully,

Steve Crandall, Secretary of the day

AU LIBRARIES STRATEGIC PLAN 2013-2016

SECTION CO-LEADERS

Spring 2014

Promote Info Literacy

Eva and Brian

Enhance the User Experience

Bev and Steve

Create Connections with Campus

Brian and Mark

Manage Purposeful Collections

Laurie and John

Support Dynamic Library Spaces

John and Steve

With the 7 librarians who are working this semester, we have too many people for everyone to co-lead 2 sections. I tried to have someone from Herrick and someone from Scholes on each section, and thought mixing it up a little bit would help too – not having the same two co-leaders on two committees.