

[Submit](#)[Employment](#)[News](#)[Calendar](#)[Classifieds](#)[Spiritual Life](#)

In This Issue

Webmail users [click here](#)

Official News

- [Faculty/Staff Parking Permits Now Available!](#)
- [Alfred University adopts Visual Identity Standards](#)

General Announcements

- [Museums are Open through the Summer](#)
- [Attention Contribute Users Getting New Computers](#)
- [Summer Blood Drive Scheduled](#)
- [Theatre Institute Presentation](#)
- [Emergency Information](#)
- [Harry Potter Festival: 'Harry Potter and the Deathly Hallows, Part 1'](#)
- [Harry Potter Party](#)

What's Happening?

[More Events...](#)

TODAY	TOMORROW	FRIDAY
<ul style="list-style-type: none"> · CITE Classes · Consumer Chemistry Camp · Computer Engineering Camp · Summer Theatre Institute · Football Camp I 	<ul style="list-style-type: none"> · CITE Classes · Consumer Chemistry Camp · Computer Engineering Camp · Summer Theatre Institute · Football Camp I 	<ul style="list-style-type: none"> · CITE Classes · Summer Theatre Institute

Faculty/Staff Parking Permits Now Available!

New Faculty/Staff parking permits are now available at the Office of Public Safety located in the Physical Plant Building. Permits are obtainable Monday through Friday from 8:30 a.m.-Noon and 1-3:30 p.m.

This year we are unable to look up your vehicle information so please have your vehicle make, model, year, and your license plate number with you when you arrive. Thank you for your understanding.

John M. Dougherty
Office of Public Safety at Alfred University

Submitted by: Deborah Clark

[back to top](#)[Send Email Reminder](#)

Alfred University adopts Visual Identity Standards

As communications become more varied, more complex, and more frequent in the 21st century, clarity and consistency in communication becomes increasingly more important. The guidelines were developed to help to consistently convey the brand that is Alfred University to our key target

audiences. A unified visual presentation benefits all of us by establishing a clear and direct association between our many and varied components.

By adhering to these standards, all divisions, departments, and offices will help project an image of cohesiveness and excellence that plays an important role in attracting high-quality students and faculty. Maintaining this image conveys the sense of stature, history and quality for which the University is known.

The Visual Identity Standards are administered and periodically updated by the Visual Identity Standards Committee. They are responsible for overseeing the University's graphic identity system, maintaining visual standards, and approving use of any representative mark or symbol. This applies to all forms of communication in print, web, and video. Units within the University are permitted to use the Alfred University name and its marks and symbols, according to established guidelines, for purposes of recruitment, development, or general promotion of the institution.

The Visual Identity Standards Committee will consist of the Director of Communications, the Director of Publications/University Designer, the Director of Marketing and the Webmaster. The Director of Communications will serve as chair.

Current members include:

Office of Communications

Sue Goetschius

goetschius@alfred.edu

607-871-2170

Rick McLay

mclay@alfred.edu

607-871-2103

Office of Marketing

Jodi Bailey

baileyj@alfred.edu

607-871-2001

Information Technology Services

Judy Linza

linza@alfred.edu

607-871-2727

Attachment: [Revised Visual Identity Standards](#)

Submitted by: Susan Goetschius

[back to top](#)

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Museums are Open through the Summer

The Schein-Joseph International Museum of Ceramic Art and the Inamori Kyocera Museum of Fine Ceramics are located on the top floor of Binns-Merrill Hall. Hours are Wednesday through Friday, 10 a.m. - 4 p.m. Free admission.

Submitted by: Susan Kowalczyk

[back to top](#)

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Attention Contribute Users Getting New Computers

If you are going to be receiving a new computer during the summer, please save your Contribute keys and passwords.

PC Users: create a folder under My Documents called Contribute and place the Contribute key there. Put your Contribute password into a word document and save that file there too.

Mac Users: create a new folder in HD (Hard Drive) called Contribute and place the Contribute key there. Put your Contribute password into a word document and save that file there too.

If you have questions contact Helpdesk at x2222.

Submitted by: Judy Linza

[back to top](#)

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Summer Blood Drive Scheduled

We have scheduled a blood drive for Tuesday, July 19, 9 a.m. to 2 p.m in the Knight Club. Although I know many faculty and staff are unavailable over the summer, hopefully this will provide a donation opportunity to those who are so inclined. Please sign up for a time at the link below. Thank you!

Link: [Blood Donor Signup](#)

Submitted by: Kathy Woughter

[back to top](#)

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Theatre Institute Presentation

The Theatre Institute participants will present "Scenes and Songs" this Saturday, July 18, at 2 p.m. in the CD Smith III Theatre. Among other things they will present scenes from "Vanities" by Jack Heifner. This is free to the public.

Submitted by: Nancy Freelove

[back to top](#)

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Emergency Information

All employees should have an Emergency Folder. If you are a new employee or simply need an emergency folder, please contact either Public Safety or Environmental Health and Safety to receive your copy.

This is also a great time to check your first aid kits and other emergency equipment or supplies - call EHS for refills.

If you have any questions about responding to emergencies, please do not hesitate to contact John Dougherty, Public Safety Chief, Dougherty@alfred.edu, 607.871.2108, or Cherise Haase, EHS Manager, haasec@alfred.edu, 607.871.2190, for more information.

Remember, in the event of a real emergency, call 911 from your cell or 9-911 from a campus phone.

Submitted by: Cherise Haase

[back to top](#)

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Harry Potter Festival: 'Harry Potter and the Deathly Hallows, Part 1'

Thursday, July 14 at 2 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585.593.3410

The first half of the film of the final Harry Potter book has Harry, Hermoine, and Ron hiding from their enemies and attempting to find the way to defeat Lord Voldermort. Actors in the 2010 film include Daniel Radcliffe, Emma Watson, and Rupert Grint. Film is rated PG-13.

This library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

[back to top](#)

[Send Email Reminder](#)

Harry Potter Party

Thursday, July 14, 1-2 p.m.
David A. Howe Public Library
155 N. Main St., Wellsville
585.593.3410

Join us for a party on the Library Back Terrace with wizardly treats, tunes, optional costumes, and the announcement of the winners of the trivia contests.

The seventh Harry Potter film, "Harry Potter and the Deathly Hallows, Part 1," will be shown immediately after the party at 2 p.m. in the Auditorium at the David A. Howe Public Library in Wellsville.

Submitted by: Deborah Clark

[back to top](#)

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