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TODAY	TOMORROW	WEDNESDAY
1:00 Patty Crast is Retiring		12:00 Ice Cream Social

Room Reservations

If you'd like to reserve Howell Hall or Powell Campus Center for an event taking place between today and Sunday, Aug. 7 reservations should be done with Bonnie Dungan at Summer Programs. If the reservation is for Aug. 8 or after please contact CSI@alfred.edu.

Submitted by: Eliza Ordway

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Patty Crast is Retiring

Patty Crast will be retiring from Alfred University after almost 22 years of dedicated service. Please join the ITS Department Monday, June 13, 2016, 1 - 3 P.M. at Herrick Library Book Ends Caf  (Lobby area Main Floor) to congratulate Patty and wish her well on her retirement.

There will be snacks, cake, and punch available.

Submitted by: Mary Lou Coleman

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I Scream! You Scream! We all Scream for Ice Cream!

On Wednesday, June 15, the Support Staff Council and ATS Council will be hosting an Ice Cream Social with support from President Edmondson. Scooping begins at noon outside the 1st floor of Powell Campus Center and will continue until 1:30.

Submitted by: Eliza Ordway

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Canvas LMS Training

ITS is now offering trainings for the Canvas LMS. AU will begin using Canvas in fall 2016; Blackboard will be discontinued at that time.

Canvas trainings will be available throughout the summer and fall. The training will cover general navigation, commonly used features, and tips for setting up your courses. Trainings are available at the following times:

Monday 6/20, 10:30 a.m. - noon
Thursday 6/23, 1 - 2:30 p.m.
Wednesday 7/6, 10:30 a.m. - noon

All sessions will be held in the Training Center on the first floor of Howell Hall (side entrance, facing the CDC). Seating is limited.

If you would like to attend, please contact Meghanne Freivald at 607.871.2363 or via email to sign up.

For anyone who cannot attend training, all Canvas instructions are publicly available on the Canvas Instructor Guide website. Existing Blackboard course content can be exported and imported into Canvas using the attached instructions.

Content may be exported using the Common Cartridge or Blackboard course format.

Link: [Canvas Instructor Guide](#)

Attachment: [Common Cartridge Export Instructions](#)

Attachment: [Blackboard Format Export Instructions](#)

Submitted by: Meghanne Freivald

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Shred-It Summer Purge Event - June 27

The Division of Business & Finance is hosting a summer shredding event for your office's sensitive and confidential documents.

Enrollment Management has kindly offered Alumni Hall's parking lot as the shredding location once again. This will take place Monday, June 27 from 8:30 a.m. to noon.

Shred-it (formerly Cintas) will supply a secure truck equipped with state-of-the-art shredding technology that will destroy all confidential or sensitive Alfred University documents before leaving our site.

The only requirement of the department would be to transport documents to the Alumni Hall parking lot for the on-site truck. This service is being offered at no cost to the departments.

Submitted by: Cheryl Foster

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Job Posting - Janitor

Employment Opportunity:

Janitor - College of Ceramics

Link: [Janitor](#)

Submitted by: Connie Lewis

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