

[transcribed on 2020-05-01 by Laura Habecker]

The New York State School of Clay-Working and Ceramics
Alfred, New York
Charles F. Binns, Director.

December 15, 1921

Mr. C. P. Austin,
Binghamton Brick Co.,
Binghamton, New York.

Dear Sir:-

In reply to your letter of the 14th;
I am sorry that it does not seem that your
brother can take the full course or even
enter for the full course. If he could have
entered with High School credits he could
eventually have taken the course, even if
he did not spend four years all at once.

Last year we had a man completing the
two-year course and he is so determined to
complete the work and graduate that he expects
to come back after he has been in business a
while, and I believe he is over thirty years
of age.

There is not requirement for entrance to
the two-year course except an ability to take
the instruction. We can not give elementary
work and the student must have had a reasonable
amount of algebra and geometry. This course
is intended for those who have had practical
experience in manufacture and who wish to
improve themselves in theory and investigation
work. I can only recommend it for men of this
type.

My thought was that your brother could
enter the Freshmen year and spend two years
where he would get practically the same work
as in the two-year course and, at the same time,

be in a position to complete the work, if ant any
time he felt that he could.

He had better send me all the credits
he has and then we can advise you more fully.

Yours very truly,

Director.

CFB*MC