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TODAY	TOMORROW	FRIDAY
7:00 Softball Game ECAC Championship- (H)	· Art of Birth, Death, and Rebirth at Herrick	2:00 Carillon Recital, this Friday
12:10 SOE Dean Candidate- Dr. Doreen Edwards		· Men's Track & Field Meet (A)
· Art of Birth, Death, and Rebirth at Herrick		· Women's Track & Field Meet (A)
		· Art of Birth, Death, and Rebirth at Herrick

NYS Withholding Tax Table Changes

New York State did NOT make changes to the withholding tax table for employees earning less than \$200,000.

NYS did revise the withholding tax computation rules for employees earning over \$200,000 per year. The new tables are effective with the May 15 payroll. Affected employees who need to adjust their withholding tax should complete form IT-2104 (Employee's Withholding Allowance Certificate) in the Payroll Office in Greene Hall.

More information can be viewed at www.nystax.gov

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EH&S Chemical Inventory Reminder

If your division/department uses or stores chemicals or products requiring an MSDS, then a chemical inventory must be submitted to AU Environmental Health and Safety annually. The submission deadline for all chemical inventories is Monday, June 15.

The standard Alfred University chemical inventory form (an MS Excel spreadsheet) can be found on the EH&S Web site: <http://our.alfred.edu/ind...> under the heading "AU EH&S Forms", right click on "Chemical Inventory Form" and select "Save As" to download the spreadsheet on your computer.

Chemical Inventory Submission Instructions:

To facilitate compilation of inventories throughout Alfred University, only the chemical inventory form found on the AU EH&S website will be accepted for submission. The form has a comment (small red triangle in the upper right corner of each header cell), which, when the cursor is hovered over that triangle, will provide the specific information required in that cell or column.

The completed form must be submitted electronically to EH&S by attaching to an email sent to envhealthsafety@alfred.edu.

Contact EH&S x 2190 if there are any questions regarding the completion of the chemical/product inventory. Once the inventory is completed submit an electronic copy of the inventory using the following file name structure: Division or Department name (all lower case)_CI_MM/DD/YY that file is being submitted, i.e. environmentalhealthandsafety_CI_061008.xls. Make certain that the *.xls file extension (MS Excel specific) is included in the file name. Those performing the chemical/product inventory may adjust font size, column width or row height, and copy additional blank rows as needed within the spreadsheet, however, there should be no changes made to the font style (Arial), form headers, cell formatting, or printer set-up within the form prior to electronic submission.

Link: [AU EH&S Forms](#)

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School of Engineering Dean Candidate - Dr. Doreen Edwards

Dr. Doreen Edwards, candidate for Dean of the Inamori School of Engineering, will give a presentation to the campus community on Wednesday, May 6 from 12:10-1:10 p.m. in Nevins Theater, PCC. The focus of the talk will be her vision for the School within the context of strategic planning, followed by an opportunity for questions and answers.

The Provost and SOE Search Committee encourage you to make every effort to attend. Please see Dr. Edward's attached CV.

Attachment: [Dr. Edwards CV](#)

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Senior & Parent Reception/Dinner.. Hosted by Board of Trustees

The Board of Trustees will be honoring the Graduating Class of 2009 & their Parents with a Reception & Dinner on Thursday, May 14 at Ade Dining Hall (Business Casual attire).

* 6:30 p.m. Reception

* 7:15 p.m. Dinner

****RESERVATIONS REQUIRED BY Friday, MAY 8****

Tickets are \$15 per person & are available at Powell Campus Center Information Desk.

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AU softball team earns ECAC berth

The Saxons (25-9), seeded third in the ECAC Upstate tournament, will play sixth-seeded Medaille (20-18) at 7 p.m. Wednesday, May 6, at Hornell High School. If Alfred wins, the Saxons will play second-seeded Brockport (28-11) in a semifinal matchup at noon Saturday (May 9) at Union College. As the top seed in the six-team tournament, Union will host the two semifinals Saturday and Sunday's championship. Wednesday's other first-round game, at 4 p.m., will have fourth-seeded RPI (23-12) hosting fifth-seeded Elmira (16-10). The winner of that game will play in the other semifinal against top-seeded Union (26-6) at 10 a.m. Saturday.

Semifinalists will play in a double-elimination format Saturday and Sunday. The semifinal losers will play at 2 p.m. Saturday, with the loser of that game eliminated and winner claiming the losers bracket. The semifinals winners will play at 4 p.m., with the loser taking on the winner of the losers bracket at 10 a.m. Sunday. The loser of that game is eliminated, while the winner plays the winner of the semifinals round at noon Sunday. If necessary, those two teams will play again for the ECAC Upstate title at 2 p.m. Sunday.

To see the complete championship bracket, please visit the ECAC UPstate championship website at: Link: <http://www.ecacsports.com/sports/spring/sball/Cham>

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Senior Week (May 11-15)...Events/Activities

SENIORS- Mark your calendars for a host of SENIOR WEEK events/activities May 11-15. Comedians, Trips, Dinners, all for the GRADS OF 2009! **Many of the activities require pre-purchased tickets** (View the attachment for details).

Sponsored by AU PRIDE, University Relations, & S.A.B.

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Congratulations to All Graduating Students!

Please take a minute to fill out the Career Development Center's graduate survey. Whether you have your plans settled or not (e.g., employment or graduate school), we'd like to hear about it.

The CDC uses this information to understand the job and grad school market for AU students. The info is confidential and is not reported in a personally identifiable way.

If you have questions about the survey or need career assistance of any kind, please contact us at 871.2164 or cdc@alfred.edu

Link: [Graduate Survey](#)

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Senior shows open at 4 p.m. Saturday

Seventy-eight students, candidates for the BFA degree from the School of Art & Design, will open their senior shows at 4 p.m. Saturday in locations around campus.

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Dining Services Retail -Now Hiring for Fall '09 Semester

CYBER FRESH CAFE & MIDKNIGHT EXPRESS ARE NOW HIRING FOR THE FALL '09 SEMESTER

IF INTERESTED PLEASE COME IN AND ASK FOR A MANAGER TO GET SIGNED UP.

HURRY! SHIFTS ARE FILLING UP FAST!

DONT MISS OUT ON THIS OPPORTUNITY TO BECOME PART OF THE TEAM.

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Many Thanks from Dining Services!

A big Thank You to those who completed the Dining Spring Survey and congratulations to Cori Leyden-Sussler, the winner of the \$100 American Express Gift Check!

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Congratulations to All Our Winners

CONGRATULATIONS TO ALL THE WINNERS OF THE CUSTOMER APPRECIATION DAY DRAWING @ CYBER FRESH CAFE

KRYSTAL LORD--\$50 GIFT CARD
KAT RUSSELL--\$25 GIFT CARD
KAMILLA BRAMHAM--MOUNT.DEW COOLER
LIZ COWELL--SOBE SHIRT & CAP
JASON RASHKOW--SOBE SHIRT
THOMAS WULF--PEPSI CAP
ALLISON LAWRENCE--PEPSI CAP
AMOS MAINVILLE--PEPSI CAP

THANK YOU TO EVERYONE FOR COMING!

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Reunion 2009 -- Save the Date

Reunion 2009 - Save the Date

Details: Faculty & Staff please join us for Alfred University Reunion June 12-14, 2009!

Everyone is welcome with a special invitation being extended to - Alfred's Golden Saxons and the classes of: 1959, 1964, 1969, 1974, 1979, 1984, 1989, 1994, 1999, 2004.

Contact us at the Office of Alumni and Community Relations 607.871.2144 or visit us on the Web.

Hope you can join us!

Link: [Track Reunion plans on the web site.](#)

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Note Card Design Contest

Faith in Action Steuben is sponsoring an art contest for note card designs. Winners will be chosen by the Public Relations Committee from all submissions after the deadline date, May 20, 2009.

Designs should be black & white, original, signed art of generic rural scenes or local scenes of interest. Designs should be submitted on a CD in jpeg format at highest resolution.

Winners will be given a \$50 savings bond and certificate of appreciation. Their name and school or

hometown will also be printed on the reverse side of the card. Announcements of winners will be submitted to the local newspapers.

For more information, see attached.

Attachment: [Note Card Design Contest](#)

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