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## TODAY

- [Mid-Term grades and A-Block final grades due by 10:00 a.m.](#)

## TOMORROW

## WEDNESDAY

- [Gali Greenspan: Holding Pattern](#)

**Time to order Cap & Gown for May Graduation**

May graduates - It's time to order your cap & gown!

You must wear official academic regalia to graduation which includes cap, gown, tassel, and hood. You must place your order by Thursday, March 26. Pricing- Bachelor complete unit including tax \$73.11, Master complete unit \$79.38. Orders can be placed at the AU Bookstore. Payment is required at the time of ordering.

Submitted by: Marcy Bradley

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### Steinheim Water Shut Down

Steinheim water will be shut off on Tuesday, March 10 from 8:00 am until repairs are made. Please plan accordingly. Thank you for your understanding.

Physical Plant

Submitted by: Kelly Moore

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### Phillips Water Shut Down

Phillips water will be shut down Tuesday, March 10 from 8:00 am until repairs are made. Please plan accordingly. Thank you for your understanding.

Physical Plant

Submitted by: Kelly Moore

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### \$1.00 Bargain Books at the AU Bookstore

New titles have been added to the \$1.00 bargain book rack at the AU Bookstore! Come take a look and find an inexpensive adventure!

Submitted by: Marcy Bradley

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### Employment Law Training

This is the seventh training in a 9 month series targeted at any AU employee who has supervisory roles in their department. This training can also be especially helpful for any staff who support the supervisors in their department.

This training will encompass: review of employment law that are applicable to Supervisors

Supervisors who may be new in their rolls or need a refresher are encouraged to come.

This training will be held on March 9, 2020 from 11:15 am-12:00 pm and on March 26, 2020 from 11:15 am-12:00 pm both located in the Kenyon/Allen Room in the PCC. This is the same training both days.

Attachment: [Flyer for Supervisor Training](#)

Submitted by: Kayleigh Misner

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## QPR Gatekeeper Training for Suicide Prevention

QPR stands for Question, Persuade, Refer and is a suicide prevention training that anyone can participate in. This specific training is open to any student that wishes to learn how to help a person that is contemplating suicide. QPR is not a form of counseling or treatment.

Participants completing the two-hour QPR Gatekeeper training will learn to:

- 1) Recognize the warning signs of suicide
- 2) Know how to offer hope
- 3) Know how to get help and save a life

The ultimate goal of QPR training is to prevent suicide attempts and completions and to find relief for those suffering from suicidal ideation.

Scheduled Training: Monday, March 16 from 6:00 pm - 8:00 pm in PCC in the Kenyon Allen room.

Food will be provided.

To register, please contact Amanda Khodorkovskaya [khodorkovskaya@alfred.edu](mailto:khodorkovskaya@alfred.edu)

Link: <https://qprinstitute.com/about-qpr>

Submitted by: Amanda Khodorkovskaya

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## Lights, cameras, revolution!: Roxy Toporowych's Ukrainian love story

The WGST's Riley Lecture is bringing amazing Ukrainian-American filmmaker Roxy Toporowych to campus Wednesday, March 18, to discuss the making of Julia Blue, her award-winning Ukrainian love story set during the country's recent civil unrest.

Roxy, who researched and wrote Julia Blue during her Fulbright to Ukraine in 2014, will present her talk at 5:30 p.m., March 18, in Holmes Auditorium -- hors d'oeuvres will be served afterward.

Her lecture will be followed the next evening by a special screening of Julia Blue, with Roxy on-hand to take questions, at 7 p.m., March 19, in Nevins Theater.

As for Roxy's background, the Alliance of Women Directors states, "Roxy is a graduate of NYU's Tisch School of the Arts and has worked in film and TV set decoration for over 15 years. Credits include: Captain America: Winter Soldier, The Other Guys, Saturday Night Live and most recently Steven Spielberg's West Side Story. Previously, Roxy directed the documentary feature Folk!" ([www.allianceofwomendirect...](http://www.allianceofwomendirect...)).

Julia Blue, a film festival favorite, has already earned Roxy more than a dozen top awards, including Best Director, Best Film and Best International Feature ([juliabluehemovie.com](http://juliabluehemovie.com)).

<https://filmmakermagazine...>

<https://www.allianceofwom...>

<https://www.imdb.com/name...>

Link: <https://filmmakermagazine.com/98560-from-nyc-to-ukraine-a-first-time-filmmaker-brings-julia-blue-to-the-ifp-narrative-lab/#.Xf0Yii3MzOQ>

Attachment: [Riley Lecture](#)

Submitted by: Robyn Goodman

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## **TIAA Financial Essentials Workshop**

When: Friday, March 20 from 1:30 pm - 2:30 pm

Where: Nevins Theater Powell Campus Center

TIAA will be on campus for a workshop to discuss Lifetime Income in Retirement. This workshop will discuss:

- Planning for retirement now
- Financial risks during working years and in retirement
- The importance of creating an income stream for life
- How different retirement distribution strategies provide different risks and opportunities

The first 100 participants will receive a free gift!

Please see the attached flyer for more information as it relates to the workshop.

Attachment: [TIAA Flyer](#)

Submitted by: Kayleigh Jones

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## **Jam Sessions**

Stop by JAM SESSIONS today in the Powell Campus Center, Main Lounge from 12:15 pm - 1:00 pm and get some affection from Jam, Professor Morehouse's certified therapy dog.

Submitted by: Emma McDowell

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## **CDC EVENT: RESUME DAYS**

Resume Days is an event held at the Career Development Center two days prior to the career fair. On Tuesday, March 24 and Wednesday, March 25 staff will be available from 9:00 am - 4:00 pm to critique resumes in order to prepare for the spring career fair.

All other appointments will not be available during this time. This event is not the time to create a new resume, it is for perfecting and tweaking one that is already created. If you need help creating a new resume please make an appointment prior to these dates. **YOU MUST HAVE A PRINTED RESUME** in order to have one reviewed.

Submitted by: Valerie Daciw

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## **SIGN UP TODAY FOR RELAY FOR LIFE!!**

The Alfred University Colleges Against Cancer Club hosted the first Relay for Life in almost ten years this past spring and raised over \$7,000 for the American Cancer Society! This year Relay for Life will be held on Saturday, April 11 from 12:00 pm - 12:00 am at the Joyce & Walton Family Center for Health & Wellness!

There will be fun events every hour and at least one member from each team must be walking at all

times! This year there will also be an Olympic theme!

Help us fight back against cancer by registering today!! To sign up use the following link and join the Colleges Against Cancer team, or create your own! [https://secure.acsevents....](https://secure.acsevents...)

If you have any questions about Relay for Life or how to sign up, feel free to email [cac@alfred.edu](mailto:cac@alfred.edu) or [am23@alfred.edu](mailto:am23@alfred.edu)!

Submitted by: Andria Merrill

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### Performance Review System

Faculty/Staff we need your participation and feedback!

Over the last several months Human Resources has been previewing different companies software for Performance Review systems. We have narrowed our choice down to one vendor, who really stuck out to us, because of their ability to customize the system for AU, the 1 on 1 support we would receive, and overall ease and use of the system.

The vendor is NeoGov and the platform is called Perform. Jake, from NeoGov, will be teleconferencing on campus on March 9th from 1pm-2pm, the session will be in Olin 307. This will be an open session for all employees who want to attend. There will be a demo of the system and time for employees to ask questions at the end.

If this system is implemented it will be used by all faculty/staff on campus. Please come to the session to help us gather feedback, before we make our final decision. No need to RSVP, just show up!

For more information about the Perform platform and model, please visit the link below.

Link: [NeoGov](#)

Submitted by: Kayleigh Jones

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### EPAF Approver Changes Effective 2/28/20

This message is for anyone who originates EPAFs for Non-Work Study students.

Previously, Tamara Green was added for levels 60 & 99 on your routing queue for EPAFs, however, Tamara will be out of the office for an extended period of time. During her absence, anyone who originates EPAFs needs to add Kayleigh Jones (MISNER) in her place.

60-Position Control should be Kayleigh Jones (MISNER) (previously Tamara Green)

70- Human Resources should remain Mark Guinan (GUINAN)

99- Enter Student into Payroll should be Kayleigh Jones (MISNER) (previously Tamara Green)

Any questions, regarding EPAFs should be directed to Kayleigh Jones.

Link: [EPAF Instructions](#)

Submitted by: Kayleigh Jones

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## HR Tip of the Month

Did you know that the IRS has announced updated retirement plan contribution limits for 2020?

403(b) Plan Contribution Limits:

For 2020, the contribution limit for employees into this type of account is rising from \$19,000 in 2019 to \$19,500 in 2020.

For participants who are age 50 and older, the catch-up contribution amount is \$6,500. Meaning that older savers can choose to defer up to \$26,000 of their compensation into their accounts.

How do you open a Supplemental Retirement Account (SRA) with AU?

1. First you have to decide how much money you want to set aside.
2. Secondly you have to decide if you want that money to be a Pre-Tax or Post-Tax deduction.

Pre-tax contribution is the amount of deductions you make from your bi-weekly gross wage into your 403b retirement savings account, BEFORE taxes have been deducted. By making pre-tax contributions, you are lowering your current taxable income.

Post-Tax contribution is the amount of deductions you make from your bi-weekly gross wage into your 403b retirement savings account, AFTER taxes have been deducted. By making post-tax contributions, you do not have to pay tax on withdrawals because you've already paid taxes

3. Third, you contact HR, as detailed below, and we would be happy to help you!

Non-Statutory (Regular AU Employees):

With this type of account we are able to process your contribution as a flat dollar amount, not a percentage. If you wish to open a new account you should fill out the form attached and return to Kim Wyant in Human Resources.

Statutory (NYSCC):

With this type of account we are able to process your contribution as a flat dollar amount, not a percentage. If you wish to open a new account, you should contact, Kayleigh Jones, HR Generalist, to set up an appointment to enroll in either a pre-tax or post-tax SRA account.

Attachment: [Non-Stat SRA form](#)

Submitted by: Kayleigh Jones

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## Class of 2024 Summer Orientation

Summer Orientation in its second year is a mandatory overnight stay on campus for all students new to Alfred University for fall 2020 that will help students prepare for everything AU has to offer - both in and out of the classroom. Students will have opportunity to meet fellow classmates, faculty/staff and become familiar with campus.

Parents and families are welcome to attend! This is an opportunity for questions to be asked and answered and gain important information about navigating our campus and community. Housing is provided to students only.

During these sessions students will register for fall 2020 courses, receive their AU ID and take care of any unfinished business to smooth the August move in.

Dates:

June 29-30

July 6-7

July 9-10

July 13-14

July 16-17

Link: <https://my.alfred.edu/orientation/summer-orientation-schedule.cfm>

Submitted by: Nadine Shardlow

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### Alfred University's 19th Annual Undergraduate Research Forum

AU's Annual Undergraduate Research Forum will be held Thursday, April 23 from 5:30pm - 7:30pm in the McLane Center. Any undergraduate students who have engaged in research or scholarly activities are encouraged to present at this event.

Presentation style will be posters. Students must submit abstracts of their work no later than Wednesday April 15. Abstracts must be submitted using the 2020 URF Abstract Submission Form. Please click on the link below to access the submission form. The form must then be e-mailed to [urf@alfred.edu](mailto:urf@alfred.edu). Please carefully read and follow the instructions for using the form.

If you have any questions about the Undergraduate Research Forum or submitting abstracts, please contact Michele Hluchy at [fhluchy@alfred.edu](mailto:fhluchy@alfred.edu) or Shannon Yocum at [yocum@alfred.edu](mailto:yocum@alfred.edu).

This event is open to the public.

Attachment: [2020 URF Abstract Submission Form](#)

Submitted by: Shannon Yocum

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### AU Bookstore Spring Break Store Hours

Spring break store hours for the AU Bookstore are:  
Monday- Friday 10:00 am - 4:00 pm, closed the weekends of March 7, 8, 14, 15.

Link: <http://alfred.bncollege.com>

Submitted by: Marcy Bradley

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### Alfred University Dining Spring Break Hours

Powell Caf  
Friday, March 6 - Closes at 2:00 pm  
Saturday, March 7 through Sunday, March 15 - Closed  
Monday, March 16 - Open Normal Hours

Starbucks  
Friday, March 6 - Closes at 2:00 pm  
Saturday, March 7 through Sunday, March 15 - Closed  
Monday, March 16 - Open Normal Hours

Ade Dining Hall  
Friday, March 6 - Closes at 6:30 pm  
Saturday, March 7 through Saturday, March 14 - Closed  
Sunday, March 15 - 5:00 pm - 8:00 pm  
Monday, March 16 - Open Normal Hours

MidKnight Express  
Friday, March 6 through Sunday, March 15 - Closed Monday, March 16 - Open Normal Hours

Submitted by: Marie Williams

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