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TODAY

June 15, 2022

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## Events

There are currently no events scheduled for the next three days.

[View More Events](#)

## Announcements

### Upcoming Changes to the Storage of AU Zoom Recordings

Information Technology Services is pleased to continue offering Zoom to the campus community. In order to ensure the quality and availability of this service, AU routinely deletes old recordings from our instance of Zoom. This is scheduled twice per year, in July and January. All recordings made

prior to May 14, 2022 will be deleted on July 1, 2022. Users are encouraged to examine their recordings and download any items that need to be saved. This routine maintenance will allow us to continue to provide Zoom for virtual classes and meetings. Any questions on this matter can be directed to the ITS Helpdesk. Thank you for your cooperation.

Submitted by: Meghanne Freivald

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## **Panopto Update from ITS: Training and Access**

ITS recently announced that AU will be adopting Panopto as a replacement for Ensemble for lecture capture and video management. Panopto has purchased Ensemble, and every effort is being made for a smooth transition. The transition is expected to be complete by July 2022. However, instructors may begin using Panopto now.

Panopto is integrated with Canvas. Instructors may enable the Panopto app on the course menu of each of their Canvas courses. Instructions are available at

<https://support.panopto.c...>

Panopto offers free training webinars twice a month. Upcoming webinars are available on the dates below. If you would like to participate in a webinar, please use the corresponding link below to register.

June 15, 8:00 - 9:00 am:

<https://panopto.zoom.us/w...>

July 13, 1:00 - 2:00 pm:

<https://panopto.zoom.us/w...>

August 10, 1:00 - 2:00 pm:

<https://panopto.zoom.us/w...>

A recording of a previous webinar is available for viewing at your convenience:

<https://corp.hosted.panop...>

Panopto also hosts a live weekly Q&A every Thursday beginning at 1:00 pm:

<https://panopto.zoom.us/j...>

Additional training opportunities will be available through the summer and fall. If you have any questions, please contact Meghanne Freivald.

Submitted by: Meghanne Freivald

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## **Job Opening-Associate Director of Athletics**

Please see the link below for more information on the open Associate Director of Athletics position.

Link: [Associate Director of Athletics](#)

Submitted by: Tamara Green

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## **Job Opportunity- Assistant/Associate Director of Arts Enrollment**

Please see the link below for more information on the open Assistant/Associate Director of Arts Enrollment position.

Link: [Assistant/Associate Director of](#)

## Arts Enrollment

Submitted by: Tamara Green

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### YEAR END IMPORTANT DATES

The University Fiscal Year End is June 30th, please take note of the following important dates!

**\*Accounts Payable\***

-June 30th - Last day to receive merchandise/services for fiscal year 21-22.

-July 13th - Last day to receive invoices relating to products received/services performed prior to July 1.

**\*Travel\***

-July 11th - Last day to submit travel expense forms for any travel prior to July 1.

**\*One Cards\***

-July 10th - Last day to upload receipts and send statements to Jason Warner.

**\*General Business Office\***

-July 15th - Last day to submit all transactions to the business office such as: corrections, transfers, budget adjustments, year-end accruals, etc.

Submitted by: Amanda Azzi

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