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What's Happening?

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TODAY	TOMORROW	FRIDAY
1:00 Join us for Open Dance Classes!	11:20 Open Dance Classes with Jenise Anthony	3:00 AU Faculty & Staff Coffee Hour
6:00 Interviewing Skills Panel Discussion	Join us for Open Dance Classes!	· #SaxonFriday
	12:10 Bergren Forum - Just Another Trump in the Tropics? Proto-Fascism in Brazil	
	5:30 Senior Thesis Workshop (and Pizza!) with the Writing Center	

Kenyon Hot Water Shut Down

On Thursday, January 30 the hot water in Kenyon will be shut down from 8:00 am until repairs are

completed.

Please plan accordingly.

Sorry for any inconvenience this may cause.

Physical Plant

Submitted by: Kelly Moore

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Update: Timesheet Due Date Deadline Changes for 2020

We have changed the timesheet deadline dates, they are reflected in the payroll calendar that is attached to this email. Please note, this is for everyone on campus, including students who submit a timesheet. This will change starting with the #1 payroll of 2020.

You will see that it says 12/30/19 for the due date from employees and we are not here on 12/30/19, we are asking that all employees who do not need to work over break submit their timesheet for 12/15/19-12/28/19 before they leave on break. If you are an essential employee who will need to work during break, you should complete your timesheet by 12/30/19.

Please remember that if you are a non-essential employee and do not work that you should code Holiday hours as long as you are eligible. If you are an essential employee that has to work during the Holiday, you should code your number of regularly scheduled hours (40 hours per week would code 8 hours holiday and a 35 hours per week would code 7 hours holiday) as Holiday time and code hours worked on that day as well. The essential employee who has to work will be paid the regular holiday time plus time and a half for all hours worked during the break. We will then ask that Supervisors approve those timesheets on Monday, January 6, 2020 by Noon at the latest.

Previously, timesheets were due from the employees on Wednesday at Noon, this has been moved up to Monday at Noon.

****UPDATE****Previously, the Supervisors had until Thursday at Midnight to approve the timesheets, this has been moved up to Tuesday at Noon. ******

By updating this process, it will allow our Payroll Department more time to accurately process and audit our three different payrolls. We wanted to create better efficiency for our department, but also for the employees to ensure our Payroll processes are the best they can be.

If you have any questions or concerns about this, please contact Mark Guinan, Director of Human Resources or Kayleigh Jones, HR Generalist.

Attachment: [Payroll Calendar](#)

Submitted by: Kayleigh Jones

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Pet Insurance **New for 2020******

The Benefits Committee is proud to present Pet Insurance to all employees of Alfred University. Pet Insurance is a benefit that will be administered by Nationwide. For any questions, please contact Nationwide.

This is a benefit that you can enroll in anytime throughout the year, please check out the new web page below for more details as it relates to Pet Insurance to find out how to enroll.

Also, check out the FAQ provided by Nationwide, to help answer any initial questions you may have.

This benefit will be available as a payroll deduction from your paycheck for your convenience.

Link: [Pet Insurance Information](#)

Attachment: [FAQ](#)

Submitted by: Kayleigh Jones

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Seeking Service Award Nominations

Please join President Zupan and the Employee Recognition Committee by celebrating our colleagues!

You're invited to attend the 3rd Annual All Employee Recognition Reception. This event will be held on May 12, 2020 from 2-4pm in Ade Dining Hall.

This event will honor years of service, award recipients, and retirees.

We need your help, we need nominations for 3 different service awards. Please check out the website linked below for official rules and details. You have until April 24 to nominate faculty and staff.

Please click the link below to see nomination procedures and the electronic form.

Link: [Nomination Form for Service Awards](#)

Submitted by: Kayleigh Jones

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Provost Search Input

The Provost Search Committee will soon begin reviewing candidates, and looks forward to your input on what YOU want in our next provost. 32 faculty and staff filled out the survey, and we are holding it open so more of you can provide input. If you have not already completed the survey, and want your voice heard, please fill out our survey at <https://www.surveymonkey....>

Thanks from the committee.

Link: <https://www.surveymonkey.com/r/AlfredProvost>

Submitted by: Mark Lewis

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Sale on WINTER WEAR @ AU Bookstore

Get 25% OFF winter wear @ the AU Bookstore thru Friday, January 31. Need gloves, a hat, or a scarf? Jackets are on sale as well!

YOU can check the selection out online@ alfred.bncollege.com

Link: alfred.bncollege.com

Submitted by: Marcy Bradley

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Student Financial Aid Open @ Bookstore thru Feb 2

Student Financial Aid is open at the AU Bookstore thru Sunday, February 2. Students can use their financial aid account to purchase textbooks and supplies with your student ID. You can use it online as well.

Link: alfred.bncollege.com

Submitted by: Marcy Bradley

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Bergren Forum - Jeff Sluyter-Beltrao

The Bergren Forum is sponsored by the Division of Human Studies, The College of Liberal Arts and Sciences and the Provost's Office will be meeting at 12:10 pm on Thursdays in the Nevins Theater, Powell Campus Center.

Bring a brown bag lunch, coffee and tea will be provided.

Speaker: Jeff Sluyter-Beltrao

Topic: Just Another Trump in the Tropics? Proto-Fascism in Brazil

When: Thursday January 30, 2020

While Brazil's president Jair Bolsonaro is often said to be a Trump clone, this talk will emphasize critical differences and explore what these differences have to say about the rise of so-called "proto-fascism" at the global level in recent years.

Submitted by: Marilyn Saxton

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******* CDC Drop-In Hours Every Wednesday *******

Have a career-related question? Need your resume critiqued? Every Wednesday from 9:00 am - 4:00 pm make sure you stop into the Career Development Center (The Castle) to meet with a career counselor.

The availability throughout the day is first come first serve.

An appointment is NOT required.

Submitted by: Faith Piatt

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RA Applications for Fall 2020-Spring 2021 EXTENDED!!

If you were interested in becoming an RA for next year but missed our application deadline in January, no worries! Applications for new Resident Assistants will be open until Sunday, February 2 on AU Connect! Click the link below for our application!

Email Lacey Gosnell at gosnell@alfred.edu if you have any questions.

Link: [Application Link \(AUConnect\)](#)

Submitted by: Lacey Gosnell

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Not too late to join AU Chorus. Sing with the Rochester Oratorio Society!

This semester the Alfred University Chorus will be performing with the Rochester Oratorio Society, the premier choral ensemble in WNY. AU students and faculty will rehearse the beautiful "Sacred Service" by Ernest Bloch with director Luanne Crosby here in Alfred. Rehearsals are Monday 7:00 pm - 8:30 pm and Wednesday 5:20 pm- 6:50 pm and chorus, MUSC 271 is a 2 credit course satisfying part of the Arts (C) credit.

Performances with the ROS are Friday, April 24 in Rochester and Sunday, April 26 on our own Miller Theater stage. Both concerts will commemorate the the holocaust and the closing of the concentration camps.

For more information, contact Dr. Luanne Crosby fclarke@alfred.edu. Don't miss this opportunity to perform with the Oratorio Society--quite an honor for AU!

Submitted by: Luanne Crosby

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Fall '20 Housing Signup Information Sessions

Wondering how to sign up for Fall 2020 housing? Come to one of our information sessions:

Moskowitz Hall on Wednesday January 29 at 7:00 pm

Barresi Hall on Thursday, January 30 at 7:00 pm

Openhym Hall on Friday, January 31 at 7:00 pm

All are welcome! Fall Housing Selections will take place the first week in February. So stop by and find out how it works, or get a refresher on the process.

Submitted by: Melanie Auman

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Open Dance Classes with Jenise Anthony

Join the Alfred University Dance Program for open dance classes with Marlin Miller guest artist Jenise Anthony.

Attachment: [Jenise Anthony open classes](#)

Submitted by: Colleen Wahl

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2020 Chinese New Year Gala & Dinner

What: 2020 Chinese New Year Gala & Dinner

When: Saturday, February 1

Where: Knight Club, Powell Center

Organized by: Confucius Institute at Alfred University

Tickets: Free Admission with ticket. Tickets are available at Olin 211. First come, first served.

Attachment: [2020 Chinese New Year Gala & Dinner](#)

Submitted by: Danlin Dong

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*****MOCK INTERVIEW WEEK, ETIQUETTE DINNER*****

Are you prepared to answer questions and talk about your experience in a job interview? Mock Interview Week is a week dedicated to practicing your interviewing skills with real employers. Mock Interview Week February 10-14, 9:00 am - 4:00 p at the Career Development Center

The Etiquette Dinner is an opportunity for students to network with employers and staff while learning proper etiquette for a business meal. This year students will be learning about different cultures and their meal etiquette. The meal is completely free to students. Once signing up, please advise any dietary needs.

Etiquette Dinner, February 12, 5:15pm-7:30pm Knight Club/Powell Campus Center

DON'T WAIT TO SIGN UP, spots are going quickly !!

Sign up for mock interview week in Handshake, directions on how to sign up for specific dates/times is listed under events.

Sign up for the Etiquette Dinner under events in Handshake (This event is limited to 70 attendees , once spots are gone, the event will close)

Contact Valerie Daciw, at the Career Development Center at: Daciw@alfred.edu or 607-871-2164 with any questions.

Submitted by: Valerie Daciw

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QPR Gatekeeper Training for Suicide Prevention

QPR stands for Question, Persuade, Refer and is a suicide prevention training that anyone can participate in. QPR is not a form of counseling or treatment. Participants completing the two-hour QPR Gatekeeper training will learn to:

- 1) Recognize the warning signs of suicide
- 2) Know how to offer hope
- 3) Know how to get help and save a life

The ultimate goal of QPR training is to prevent suicide attempts and completions and to find relief for those suffering from suicidal ideation.

Scheduled Training: Monday, February 17 from 5:00 pm - 7:00 pm

To register, please contact Amanda Khodorkovskaya khodorkovskaya@alfred.edu

Link: <https://qprinstitute.com/about-qpr>

Submitted by: Amanda Khodorkovskaya

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Interviewing Skills Panel Discussion

Date: Wednesday, January 29
Time: 6:00 pm
Location: Miller 220 Design Lab

Attachment: [Interviewing Skills Panel Discussion](#)

Submitted by: SOAD Events

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Senior Thesis Workshop (and Free Pizza!) with the Writing Center

Thesis due at the end of the semester? No need to freak out! Completing a well-developed, well-integrated thesis requires more planning than average, but it is doable! We will focus on time management, organizing your research, and outlining your paper, as well as providing tips to help save you time and stress this semester. Thursday, January 30 at 5:20 pm in Herrick Conference Room. RSVP to KMR1@alfred.edu by Wednesday 1/29 so we know how much pizza to order.

Submitted by: Vicky Westacott

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FREE Blood Pressure Screenings

The Wellness Center will be offering free blood pressure screenings on Thursday, February 6 from 11:00 am - 1:00 pm on the second floor of Powell Campus Center.

February is Heart Health month and checking your blood pressure is a great way to monitor your heart health!

Submitted by: Amanda Khodorkovskaya

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Let's Talk: You-Discussion about the Netflix series "You"

Where's the line between romantic pursuit and stalking?

How do shows like "You" influence our cultural/social understanding of stalking?

Discuss these questions and more at Let's Talk: You. We will be discussing both seasons 1 & 2.

Monday, February 10 from 6:30 pm - 7:30 pm in the Kenyon/Allen Room, Powell

Submitted by: Amanda Khodorkovskaya

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