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SUNDAY

Science Center Elevator Shut Down

The elevator in the Science Center will be shut down until Tuesday, May 26 for repair work. Sorry for any inconvenience.

Physical Plant

Submitted by: Deborah Clark

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Signatory Authority Policy

In July, 2014, the Board of Trustees affirmed its commitment to the maintenance of prudent corporate governance, sound risk management, and effective budget control by limiting the number of individuals authorized to sign contracts on behalf of the University.

Please take a few moments to review the attached Signatory Authority Policy and specifically make note of the individuals authorized to sign contracts on behalf of the University. Thank you for your attention to this important policy.

Attachment: [Signatory_Authority_-_Policy_2014.pdf](#)

Submitted by: Laura Crain

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Notice to Campus Work Study (CWS) employers for 2015-16

If you are planning on hiring CWS students for the 2015-16 academic year, you will need to complete a Federal College Work-Study Position Request/Job Description. Click on the link below to access the form and instructions. The completed forms are due at the Financial Aid Office by Aug. 1 to be included when the Job Board goes active on Saturday, Aug. 22, 2015.

Contact Elena Wallace (x2159) at the Financial Aid Office if you have any questions regarding this request.

Attachment: [Position Request/Job Description Form](#)
Attachment: [Job Description Instructions](#)

Submitted by: Elena Wallace

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Athletics Facilities Summer Hours

Please see below summer hours for Athletics Facilities, effective immediately:

Health & Wellness Center:
Open Monday-Friday 11 A.M.-1 P.M. and 3 P.M.-7 P.M.
Open Saturday - Sunday Noon-4 P.M.

Fitness Center:
Open Monday - Friday 11 A.M.-7 P.M.
Open Saturday - Sunday Noon-4 P.M.

Submitted by: Tony Aquilina

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New Education Course in Fall 2015

The Education Division is excited to offer a new 1-credit elective course in the Fall.

EDUC 100, "Topics: Montessori and the Common Core"

There are no specific meetings dates or times, as this course will be built around your schedule. You will investigate the Common Core Standards for English Language Arts and Mathematics with the assistance of Education faculty members, and then tutor school-aged children at the Alfred Montessori School in the after-school program.

This is a great way to learn more about the Montessori philosophy, get experience working with children, and learn more about the evolving academic requirements in New York State and the nation.

Please consider adding this course to your schedule, and feel free to contact any of the Education faculty if you have any questions.

Contact: David Terry
terry@alfred.edu

Submitted by: Cathy Allen

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Shredding Service Day - June 29

The Division of Business & Finance is hosting a summer shredding event for your office's sensitive and confidential documents. Enrollment Management has kindly offered Alumni Hall's parking as the shredding location once again. This will take place on Monday, June 29 from 8:30 a.m. to noon.

Shred-it (formerly Cintas) will supply a secure truck equipped with state-of-the-art shredding technology that will destroy all confidential or sensitive Alfred University documents before leaving our site. The only requirement of the department would be to transport documents to the Alumni Hall parking lot for the on-site truck. This service is being offered at no cost to the departments.

Submitted by: Cheryl Foster

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Fidelity Consultant on Campus

Fidelity has over 67 years of investing experience. A consultant will be conducting one-on-one, individual retirement counseling sessions on Tuesday, May 26 in the Human Resources Conference Room in Greene Hall. Let him help you meet your goals.

To schedule an appointment, Non-Statutory employees should call 1.800.642.7131 or register online at www.fidelity.com/atwork/r...

Submitted by: Kim Wyant

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Call for Artists

The 2015 Plein Air Arts Fest will be held on Saturday, July 25 on the eastern side of Seneca Lake. To Sign Up: pay a \$40 artist fee through Monday, June 1. After June 1 the fee will be \$50.

Call 607.546.5557 for registration information.

For many years the Finger Lakes region has inspired many local artists with its bountiful natural beauty and world-class wines. Since the first annual Plein Air Arts Festival in 2012, the eastern shore of Seneca Lake has provided a warm atmosphere and stunning backdrop for many artists' works. Now in its 4th year, the festival will once again invite local artists to create artwork en plein air (in open air) throughout the day, followed by an art reception and auction later in the evening, accompanied by live music with local food and wine.

The Plein Air Art Festival is a public event scheduled for Saturday, July 25, 2015, along the eastern side of Seneca Lake. Between 7 a.m. and 3 p.m., artists will be scheduled to create works of art at various partner wineries. A silent auction and reception for the day's plein air artwork will take place from 5 until 7 p.m. at Damiani Wine Cellars.

Throughout the evening, local food will be available for purchase from Smoke on the Water, including meat BBQ and vegetarian dishes. An eclectic assortment of wines will be available to purchase by the glass from all participating wineries. Live music from local jazz band Professor Tuesday's Jazz Quartet will accompany the evening's silent auction.

Submitted by: Deborah Clark

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