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TODAY	TOMORROW	THURSDAY
8:00 <a href="#">Massage and Acupuncture Night at Herrick Library</a> · <a href="#">Free Coffee and Cookies Dring Finals Week!</a> · <a href="#">Food and Clothing Drive</a>	10:00 <a href="#">Walk-In Hours - Career Development Center</a> 6:30 <a href="#">Bowling Party</a> 8:00 <a href="#">Therapy Dog Night at Herrick Library</a> · <a href="#">Free Coffee and Cookies Dring Finals Week!</a> · <a href="#">Food and Clothing Drive</a>	10:00 <a href="#">Walk-In Hours - Career Development Center</a> · <a href="#">Free Coffee and Cookies Dring Finals Week!</a> · <a href="#">Food and Clothing Drive</a>

**Students - Where Do You Want Your Payroll Checks to Go?**

Due to the Holiday break, the checks for pay period 11/23-12/6 (check date 12/19) and 12/7-12/20 (check date 1/2) will automatically be sent to your home address on file.

Please email [payroll@alfred.edu](mailto:payroll@alfred.edu) or stop into the Payroll Office in Greene Hall if you need to make alternate arrangements for the delivery of these two paychecks.

Submitted by: Kathy Costello

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### **Exempt Staff - Make Sure Your Leave Reports are Up to Date!**

Please make sure any outstanding Banner Monthly Leave Reports and the one for December are submitted and approved by your supervisor before you (or they) leave for Holiday break. If you used your FH and/or Personal Day during a previous month or in December and the Leave Report is not approved, Banner will not accrue next year's FH and Personal Day and you will lose them.

Getting caught up and submitting December early will ensure the accrual process of these 2 days works as it should.

Thanks in advance for your cooperation!

Submitted by: Kathy Costello

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### **Undergraduate Students - Financial Aid Application Procedures 2015-16**

The AU Financial Aid Application and filing instructions for the 2015-16 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2014 or May 2015 in the system, a financial aid application was not placed in your mailbox.

If you plan to return to AU for the 2015-16 academic year and did not receive an application packet, please pick one up at the Financial Aid Office in Alumni Hall. The Financial Aid Office is open 8:30 A.M. to 4:30 P.M., Monday through Friday.

Submitted by: Elena Wallace

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### **Mailroom Keys**

If you are graduating or not returning to Alfred University next semester, please remember to turn your mailbox key into the Powell Campus Center Mailroom before you leave.

Please remember you will be charged if you do not return you key.

Thank you and have a great holiday season!

Submitted by: Cheryl Foster

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### **Study Hours for Finals in the Institute for Cultural Unity**

Need a change of scenery for your studying needs? Why not try the ICU? We'd love to have you!

We will have coffee, tables, and some extra laptops for you sign out.

Schedule:

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Monday - Thursday, Dec. 8 - 11  
9:15 A.M. - 5:15 P.M. & 8 P.M. - Midnight

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Friday, Dec. 13  
9:15 A.M. - 5:15 P.M.

The Institute for Cultural Unity is on the first floor of the Powell Campus Center.

Attachment: **Study Hours Poster**

Submitted by: Institute for Cultural Unity

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### Free Massage and Acupuncture Night at Herrick Library Details:

All tensed up thinking about exams? Take a moment to relax by getting a FREE chair massage or acupuncture! Both of these services will be available in the Book End Lounge on Tuesday, Dec. 9, from 8 to 10:30 p.m. Sign-ups will begin at 7:45 p.m.

Submitted by: Natalie Skwarek

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### Calling all Eligible Juniors or Seniors for ODK!

Are you a junior or senior student with a 3.3 GPA or above? Apply for the Omicron Delta Kappa Honors Society and get recognition for all your hard work! E-mail [ODK@alfred.edu](mailto:ODK@alfred.edu) for more information on how to join!

Submitted by: Omicron Delta Kappa

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### Join the Alfred University Phonathon Team!

We call alumni, parents, and friends to raise funds for Alfred University. If you're looking for a way to support your university, earn some extra cash, use your communication skills AND build your resume, a job at Phonathon could be a great fit for you!

- \* Hourly pay: \$8.75/hour; End of calling semester performance-based cash bonuses
- \* Positive and fun work environment: Nightly games, group events, team goals
- \* Flexible hours: Everyone on our team works three shifts a week which includes one Sunday shift. We call Sunday afternoons from 1:30 to 5 P.M. and evenings from 5:30 to 9 P.M. as well as Monday through Thursday evenings from 5:30 to 9 P.M.

Our spring calling session is from January 25 through March 5, 2015! If you are interested in networking with alumni and fundraising for Alfred University, apply online at

<http://www.oncampusphonat...>

[Doughertyt@alfred.edu](mailto:Doughertyt@alfred.edu) | 607-871-2144 | University Relations - Assistant Director of Annual Giving  
[Annie.Chase@RuffaloCODY.com](mailto:Annie.Chase@RuffaloCODY.com) | 717-623-5632 | Program Center Manager

Submitted by: Theresa Dougherty

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### **Fitness Center & Health & Wellness Center Break Hours Of Operation**

Please see below open hours for Fitness Center and Health & Wellness Center over winter break. These hours will be effective beginning Saturday, Dec. 13.

Fitness Center and Health & Wellness Center open Monday-Sunday Noon-8 P.M., daily, for open recreation.

Both facilities will be closed from Dec. 24 - Jan. 2

Submitted by: Tony Aquilina

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### **Submit to the CSI: Get Involved Guide**

Do you have an event or activity coming up during the first half of the 2015 Spring Semester that you would like advertised in the CSI: AU Get Involved Guide?

The Center for Student Involvement is beginning to organize events for the dates of Jan. 20 - March 6, 2015.

If you would like to submit your event, please send your announcement and any attachments of photos to [csi@alfred.edu](mailto:csi@alfred.edu) by THURSDAY, Dec. 11, 2014. Thank you.

Submitted by: Nancy Banker

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### **Let's Have an Old-Fashioned Holiday Party.....With a Twist!**

May Your Days Be Merry and Brrrrright.....An Event to Warm Your Holiday Soul!

On Friday, Dec. 19, the Center for Student Involvement invites all administration, faculty, and staff to participate in a grand event!

We are asking employees to pull out their talents and create a gift for about a \$10 value. Perhaps you knit? Make a scarf. Are you a glass blower or potter? Someone would love an ornament or pottery. How about baking? Make Grandma's famous cut-out cookies. You get the gist.

Then bring your item to the CSI office on the first floor of the Powell Campus Center by Thursday, Dec. 18. On Friday, join your fellow employees at noon in the Knight Club for a holiday penny social. The items will on display.

If you submit a gift, you will receive 10 free tickets. If you would like to come, but don't feel you have a talent you would like to brag about, \$10 will get you 10 tickets.

At 12:30 p.m., we will draw the winners. All cash proceeds will be donated to the Hornell Area Humane Society. Cookies and hot chocolate will be provided for your enjoyment. This will be the social event of the season! Don't miss it!

If you have questions or would like to confirm your participation, please contact Nancy at [bankern@alfred.edu](mailto:bankern@alfred.edu).

Submitted by: Nancy Banker

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### **Ca\$h for Textbooks, Return your Rentals**

We are buying back textbooks for ca\$h at the AU Bookstore. Bring in your books, we tell you the value, we pay you ca\$h. REMEMBER to return your rentals BEFORE you go home for break.

Submitted by: Marcy Bradley

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### **'Holiday Joy' Community Concert**

The HORNELL AREA WIND ENSEMBLE will perform this Saturday, Dec. 13 at 7:30 P.M. at the Hornell High School Auditorium.

This is a free concert with a goodwill donation.

Selections range from "Journey to the Cathedral" to "Festival Fanfare for Christmas" to "Secret Agent Santa."

Many of the performers are Alfred University students, employees, and Alfred community members. Join us to get your holiday season off to a great start!

Submitted by: Nancy Banker

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### **Hornell Residents Petitioning to Save Healthcare Services in Community**

Residents of Hornell and the surrounding communities are circulating an electronic petition to ask Gov. Andrew Cuomo and the NYS Department of Health to maintain comprehensive health care services in Hornell.

Organizers of the petition drive say that the Department of Health will be making a decision in December about the future of St. James Hospital as a provider of healthcare services to the area. Please read the petition and sign it if you are in favor of maintaining accessible services in the Hornell community.

<https://www.causes.com/ac...>

Submitted by: Susan Goetschius

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### **Give a Lift! Office for the Aging Needs Volunteer Drivers**

Driving gives most of us the freedom to go anywhere, at any time. Driving also gives us the freedom to do the simple, but necessary things such as going to the pharmacy, visiting the doctor, and going to the grocery store. But some older adults are not able to drive anymore.

The Allegany County Office for the Aging Volunteer Transportation Program helps people age 60 and older get to medical appointments, the grocery store, pharmacy, or bank. We need volunteer drivers in all areas of our county. Just a few hours of your time can make a world of difference to the person who is unable to drive anymore. Volunteers are reimbursed 50 cents a mile from their own home and back to their own home.

Office for the Aging provides an average of 95 rides a month. That is roughly two to five rides every day. A majority of the rides that we arrange take three hours or less to complete.

We need a large corps of volunteers to be able to provide rides to all our clients. As a volunteer, you choose the days and times that are convenient for you. Giving a lift to an older adult can make a big difference.

Call the Allegany County Office for the Aging and ask for Lynn Oyer for more details at 585.268.9390, or toll-free 1.866.268.9390.

Submitted by: Deborah Clark

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