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TODAY	TOMORROW	FRIDAY
10:00 Walk-in Hours at the CDC	10:00 Walk-in Hours at the CDC 6:15 Peaceful Way Yoga	

Emergency Responders Event Set for Campus May 30

Alfred University is hosting an Emergency Exercise on Friday, May 30 from 1-4:30 p.m. We will have many outside responders on campus including those from local Emergency Services, the American Red Cross, LifeNet helicopter, Allegany County Emergency Services, State Department of Homeland Security, State Office of Emergency Services, State Fire, local hospitals, and neighboring institutions and businesses as well as media and local government representatives.

Our scenario will be a gas pipeline explosion behind the McLane Center. For the duration of the drill the McLane Center and Wellness Center will be closed from noon-5 p.m. Traffic will be prohibited and parking will be unavailable that day behind and in front of the McLane building. Please make other arrangements for parking your vehicle if you normally use the McLane parking areas.

During the exercise, all traffic on campus will be re-routed via State Street (road in front of Olin) to Ford Street, as Pine Street and the McLane Driveway will be closed.

As part of our annual campus requirement for an all-campus evacuation, there will be a "go home early" exercise as well. All of campus will be released at 3:20 p.m. This is a good opportunity to ensure your emergency phone number and office phone trees are current; if you use E2 Campus please ensure your information is up-to-date in Banner.

We are currently recruiting volunteers. If you would like to participate in the exercise as an observer or evaluator, or even a victim, we need you! Please contact Cherise Haase Ext. 2190 or haasec@alfred.edu or John Dougherty Ext. 2108 or Dougherty@alfred.edu for details. We would like to encourage offices to participate if appropriate and possible.

There will be a large scene with lots of emergency vehicles and commotion at the McLane Center. You will also see groups in Olin and Miller. This is a wonderful opportunity for Alfred University to host our

community emergency services and learn to work together using the Incident Command System from FEMA (Federal Emergency Management Agency) that was recently incorporated into Alfred University's Integrated Contingency/Emergency Response Plan. Please cooperate with any requests made by the responders and participate accordingly. Your assistance is greatly appreciated.

John Dougherty, Chief, Public Safety

Cherise Haase, Manager, Environmental Health & Safety

Submitted by: Deborah Clark

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PCC Mailroom Summer Hours/Noon-12:30 p.m.

The Powell Campus Center Mailroom will be on summer hours from 8 a.m. - 3:30 p.m., closing from noon-12:30 p.m. daily, beginning Monday, May 19, 2014 and ending Friday, Aug. 8, 2014.

If you have any questions please contact the Mailroom at x2666.

Submitted by: Susan Peck

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Year-end Cut-off Dates for Business Areas

Business Office:

July 11 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2013-14.

Office & Procurement Services:

May 16 - All requisitions are due for fiscal year 2013-14.

June 27 - All Merchandise must be received for fiscal year 2013-14.

Accounts Payable:

June 27 - All merchandise and services must be received and invoiced to the University for fiscal year 2013-14.

July 8 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2013-14.

July 11 - Invoices for fiscal year 2013-14

University One Card Reconciliation for June:

June 20 -Last day for purchases on credit card for fiscal year 2013-14.

July 10 - Card holder review & send paperwork to card manager.

July 14 - Card manager approve & send paperwork to Program Administrator.

Attachment: [Year-end Cut-off Dates for Business Areas](#)

Submitted by: Susan Peck

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McLane & Health & Wellness Center Closed for Emergency Drill

The Health & Wellness Center and McLane building (including Gibbs Fitness Center) will be closed at 12PM on Friday, May 30th. Please do not park in the rear lot at this time, as it will be blocked off for the emergency planning drill.

Submitted by: Tony Aquilina

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Telephone Requests/Work Orders

Dick Stuart, Telecom Technician for Alfred University has retired. All campus telephone issues and requests are to be emailed to auphone@alfred.edu.

Please be sure to include the extension number, name, building, and room number along with a description of the phone request required.

If you have any questions, please contact Mary Lou Coleman, x2806.

Submitted by: Mary Lou Coleman

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You're Invited!

After 30 years of service to Alfred University, Sue Peck is retiring. Please join us for her retirement reception on Thursday, May 29, beginning at 1:30 p.m., in Office & Procurement Services.

Submitted by: Cheryl Foster

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Traffic Light Festival Street Closures, Friday, June 6

Main Street, Alfred will be closed from 2 to 3:30 p.m. for set-up of staging and other equipment for the Traffic Light Festival. "Staging" will be set up on the west side of Pine, rendering that short strip to Lower College Drive closed from 2 to 11 p.m. (AU Welcome Center at Fasano House parking lot should be accessible).

Main Street will reopen from 3:30 to 6 p.m.

Main Street will again close at 6 p.m. from Greene Street to Church Street until 11 p.m. (Traffic will be routed from Greene to Hillcrest to Lower College Drive to Elm to Mill to W. University. See attached map.)

Park and Terrace streets will be closed beginning at 6:15 p.m. for parade formation

Saxon Drive will close at 6:45 p.m. Main Street between W. University and Church will also close at 6:45 p.m.

Terrace and Park streets will reopen at 7:20 p.m.

Main Street between W. University and Church will reopen at 7:30 p.m., or when the parade has passed Church, whichever comes first.

Attachment: [Detour_Map_for_Traffic_Light_Festival.pdf](#)

Submitted by: Deborah Clark

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AU Bookstore Summer Hours

The AU Bookstore summer hours are Monday-Friday 9:30 a.m.-3:30 p.m., closed weekends.

We will have extended hours for Reunion Weekend. Have a great summer!

Submitted by: Marcy Bradley

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Green Tip of the Week

Be bright about light.

Artificial lighting accounts for nearly half of the electricity use in office buildings, so make sure that lights are turned off whenever no one's in a room - and invite in natural light wherever possible.

Make it a policy, too, to buy Energy Star-rated lightbulbs and fixtures, which use at least two-thirds less energy than regular lighting, and install timers or motion sensors that automatically shut off lights when they're not needed.

From the Council on Green Efforts

Submitted by: Autumn McLain

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Bus Fare Change

From now until Monday, Aug. 18 the HAT bus fare is \$4 round trip to Hornell (\$2 each way).

Submitted by: Thomas Beaudoin

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Former ASC President Rezak to Speak in Wellsville

Lecture: A Palestinian Perspective on the Arab/Israeli Conflict

Speaker: Bill Rezak
Wednesday, May 28 at 7 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Bill Rezak, retired president of Alfred State College, is a first-generation Palestinian-American. His conversation is in full support of Israeli determinism and will shed light on the history and politics of this seemingly intractable conflict.

It will be an especially timely presentation given the peace initiative currently nurtured by U.S. Secretary of State John Kerry.

This library-sponsored program is free and open to the general public.

Submitted by: Deborah Clark

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