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Emergency Responders Event Set for Campus May 30

Alfred University is hosting an Emergency Exercise on Friday, May 30 from 1-4:30 p.m. We will have many outside responders on campus including those from local Emergency Services, the American Red Cross, LifeNet helicopter, Allegany County Emergency Services, State Department of Homeland Security, State Office of Emergency Services, State Fire, local hospitals, and neighboring institutions and businesses as well as media and local government representatives.

Our scenario will be a gas pipeline explosion behind the McLane Center. For the duration of the drill the McLane Center and Wellness Center will be closed from noon-5 p.m. Traffic will be prohibited and parking will be unavailable that day behind and in front of the McLane building. Please make other arrangements for parking your vehicle if you normally use the McLane parking areas.

During the exercise, all traffic on campus will be re-routed via State Street (road in front of Olin) to Ford Street, as Pine Street and the McLane Driveway will be closed.

As part of our annual campus requirement for an all-campus evacuation, there will be a "go home early" exercise as well. All of campus will be released at 3:20 p.m. This is a good opportunity to ensure your emergency phone number and office phone trees are current; if you use E2 Campus please ensure your information is up-to-date in Banner.

We are currently recruiting volunteers. If you would like to participate in the exercise as an observer or evaluator, or even a victim, we need you! Please contact Cherise Haase Ext. 2190 or haasec@alfred.edu or John Dougherty Ext. 2108 or Dougherty@alfred.edu for details. We would like to encourage offices to participate if appropriate and possible.

There will be a large scene with lots of emergency vehicles and commotion at the McLane Center. You will also see groups in Olin and Miller. This is a wonderful opportunity for Alfred University to host our community emergency services and learn to work together using the Incident Command System from FEMA (Federal Emergency Management Agency) that was recently incorporated into Alfred University's Integrated Contingency/Emergency Response Plan. Please cooperate with any requests made by the responders and participate accordingly. Your assistance is greatly appreciated.

John Dougherty, Chief, Public Safety

Cherise Haase, Manager, Environmental Health & Safety

Submitted by: Deborah Clark

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PCC Mailroom Summer Hours/Noon-12:30 p.m.

The Powell Campus Center Mailroom will be on summer hours from 8 a.m. - 3:30 p.m., closing from noon-12:30 p.m. daily, beginning Monday, May 19, 2014 and ending Friday, Aug. 8, 2014.

If you have any questions please contact the Mailroom at x2666.

Submitted by: Susan Peck

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Year-end Cut-off Dates for Business Areas

Business Office:

July 11 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2013-14.

Office & Procurement Services:

May 16 - All requisitions are due for fiscal year 2013-14.

June 27 - All Merchandise must be received for fiscal year 2013-14.

Accounts Payable:

June 27 - All merchandise and services must be received and invoiced to the University for fiscal year 2013-14.

July 8 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2013-14.

July 11 - Invoices for fiscal year 2013-14

University One Card Reconciliation for June:

June 20 -Last day for purchases on credit card for fiscal year 2013-14.

July 10 - Card holder review & send paperwork to card manager.

July 14 - Card manager approve & send paperwork to Program Administrator.

Attachment: [Year-end Cut-off Dates for Business Areas](#)

Submitted by: Susan Peck

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McLane Center Closures Friday, 5/30

Please note the following changes in building hours below for McLane Center and Health & Wellness Center on Friday, 5/30:

McLane Fitness center, and building: Closed at 12PM

Health & Wellness Center: Closed at 12PM

Please, no parking in front loop or rear lots overnight Thursday, or during the day on Friday, 5/30.

Submitted by: Tony Aquilina

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Peaceful Way Yoga cancelled

Thursday evening yoga classes with Emily Guedes are cancelled until further notice

Submitted by: Cecilia Beach

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Part-Time Assistant Sculpture Foundry Technician

Employment Opportunity - NYS College of Ceramics

Link: [Sculpture Foundry Technician Posting](#)

Submitted by: Kathy Costello

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FREE: Office desk

The Office of Residence Life has a metal desk to give away to anyone interested. The desk has a small, center drawer and 2 large side drawers. For more information please contact the Office of Residence Life at 607-871-2186.

Attachment: [photo_1_copy.pdf](#)

Submitted by: Megan Healy

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April 2014 New Hires

Della K. Carl, custodian, Physical Plant

Cindy J. DeFelice, assistant director, Admissions, Alumni Hall

Tyler G. Kindron, Web application programmer, Information Technology, Greene Hall

Jasun M. Shephard, barn assistant, Equestrian Center

Submitted by: Deborah Clark

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Concert: Genesee Valley Central School Jazz Band

Tuesday, June 3 at 7 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

The Jazz Band, under the direction of Alva Robbins, will present an exciting evening of music featuring selections by Duke Ellington, Louis Prima, Benny Goodman, Jeff Jarvis, and many other modern composers.

We'll also have talented soloists from the school community in this night full of music. Be ready to dance in the aisles!

The library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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