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TODAY

TOMORROW

SUNDAY

Canvas Trainings Available from ITS

ITS is pleased to provide faculty and staff with training and support as they use Canvas, AU's Learning Management System. A self-paced course is available for anyone who would like to learn more about setting up a course in Canvas. All instructors are welcome to participate, and the course is available to AU users who have the course link.

Synchronous (real-time) sessions are also available for all Canvas tasks and features including but not limited to the following:

- General course setup/ overview
- Assessments (quizzes, assignments, discussions)
- Accessibility
- Grading/ Rubrics/ Speed Grader
- Analytics
- Tools that are Helpful to Students

The self-paced course can be accessed using the link provided. Training sessions can be scheduled by contacting Meghanne Freivald at 607-871-2363 or via email.

Link: [Self-Paced Canvas Course](#)

Submitted by: Meghanne Freivald

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HR Tip of the Month

Did you know that if you are a regular full time or part time employee of AU that you have Bereavement time available to you immediately after hire?

Up to five paid days of Bereavement Leave are provided to allow the employee to mourn and otherwise attend to the death of an immediate family member. Immediate family members are defined

to include: spouse or spousal equivalent; child, stepchild, or grandchild; grandparent or parent; sibling; or parent-, son-, daughter- or sibling-in-law.

One work day of Bereavement Leave is provided to allow the employee to mourn the death of a cousin, aunt, uncle, niece or nephew.

(For CSEA Union Members, please check your handbook for available time)

Time awarded for Bereavement Leave will be pro-rated for regular employees who work less than full-time.

Bereavement should be recorded on the timesheet as excused time with a comment in the comments section. If you normally work 7 hours a day, you put 7 hours under excused time for the days that you missed. If the days that you missed surpass what is allotted, you will code that time as vacation/personal/floating holiday/merit time.

Submitted by: Kayleigh Jones

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Job Opportunity-Assistant Professor of Marketing

Please see the link below for more information on the open Assistant Professor of Marketing position.

Link: [Assistant Professor of Marketing](#)

Submitted by: Tamara Green

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Years of Service Recognition

The Employee Recognition Committee would like to announce Years of Service dates for the month of August 2021. The Committee will be observing years 1, 5, 10, 15, 20, 25, 30, 35, 40, 45, and 50.

At Alfred University, we realize that our employees are our greatest asset, and we are delighted to honor your dedicated service and commitment to this organization. It is our employees who uphold our principles, demonstrate our vision of working for a better future for our University, deliver on our customer promise and make us the passionate organization we are today.

The success of our organization is a direct result of your efforts and dedication. Your commitment to quality and personal and professional integrity is the differentiating factor that sets us apart from our competition.

On behalf of Alfred University, it is with great pride and admiration that we congratulate you on this service anniversary milestone.

Celebrating 1 Year of Service:

Aug 3- Xavier Marshall- Academic Success Coach- PL Bernstein Center for Advising

Aug 3- Sara Kramer- Technician- Drawing, Painting, Photography

Aug 10- Holden Whitehead- Asst Football Coach/Defensive- Athletics

Aug 15- Junpeng Zhan- Asst Prof Renewable Energy- Engineering

Aug 15- Marisse Hernandez Romero- Asst Prof Spanish- Modern Languages

Aug 15- Garegin Grigoryan- Asst Prof Math & Comp Science- Mathematics

Aug 15- Meredith Field- Asst Prof Sociology- Social Sciences

Aug 15- Melissa Dudley- Asst Prof School Psychology- Counseling & School Psych

Aug 17- Mikel Quinlan- Data Processor- Financial Aid

Celebrating 5 Years of Service:

Aug 1- Roy LaFleur- Network Systems Admin- ITS

Aug 8- Rebecca Stewart- Tech Services Assist- Scholes Library

Aug 10- Adam DuPree- Manager Athletic Equipment & Facilities- Athletics
Aug 15- Colleen Wahl- Asst Prof Dance- Performing Arts
Aug 15- Nicholas Schlegel- Asst Prof Communication Studies- Psych & Communication
Aug 15- David Marsh- Asst Prof Chemistry- Chemistry
Aug 15- Fred Farley- Asst Prof Management- College of Business
Aug 15- Whitney Hubbs- Asst Prof Photography- Drawing, Painting, Photography
Aug 26- Allison Grossman- Field Experience Coordinator- Grad & Cont. Studies

Celebrating 10 Years of Service:

Aug 23- Doug Clarke- Technician- Biology

Celebrating 15 Years of Service:

Aug 1- Ellen Bahr- Systems Librarian- Herrick Memorial Library

Aug 22- Juliana Gray- Professor English- English

Celebrating 20 Years of Service:

Aug 21- Andrew Eklund- Professor- Chemistry

Aug 21- Judy Livingston- Assoc Prof Graphic Design- Expanded Media

Celebrating 25 Years of Service:

Aug 19- Susan Kowalczyk- Curator & Research Coordinator- Museum

Aug 27- Emrys Westacott- Professor Philosophy- Human Studies

Aug 27- Xiawoen Chen- Professor Printmaking- Expanded Media

Celebrating 30 Years of Service:

Aug 27- Jay Cerio- Dean- Graduate & Continuing Studies/AUNY

Celebrating 35 Years of Service:

Aug 25- Kevin Dodge- Facilities Leader- Maintenance

Aug 26- David Toot- Professor Physics- CLAS

Aug 26- Karen Porter- Professor Sociology- Social Sciences

Submitted by: Kayleigh Jones

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Fall Student Employment

Human Resources/Payroll has changed the process this year for Student hires for the Fall of 2021. There is a new website that is created for Supervisors/Students that details the requirements to work on campus.

Student employees- if you have never worked for AU before you may not begin working until all of your paperwork is complete this includes your I-9 (federal) requirement. Please see the website below for better detail of what is required to bring to campus with you.

Supervisors- it should be noted if you are hiring Non-Work Study students they should all be going through the Electronic Personnel Action (EPAF) system. If you need training/access to this system, please reach out to Tamara Green.

All Work Study jobs will remain on the Employment Authorization Cards issued by Financial Aid. The student should bring the completed card to HR/Payroll with their wage form for processing.

Link: [Student Employment Webpage](#)

Submitted by: Kayleigh Jones

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Universal Design for Learning: From Theory to Practice

Participants of this workshop will leave with specific Universal Design for Learning (UDL) strategies and techniques they will be able to apply to one of their courses. Through interactive activities, participants will identify adjustments they can make to their syllabus and/or assignments that will help make their course more accessible to diverse populations. As such, workshop participants are asked to select a course they are teaching in the fall or spring semester to focus on throughout the workshop.

The In-Person Workshop will be on Thursday, August 12th from 10am-12:15pm. Light refreshments will be provided in the morning.
Participants will receive location information following registration.

The sign up link for the workshop is below.

Please submit your registration by end-of-day Tuesday, August 10th. If you have any issues registering for this event, please email Liz Shea at shea@alfred.edu.

Link: [Sign Up for the Workshop Here](#)

Submitted by: Liz Shea

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Upcoming Change to the Canvas Login Procedure

ITS will be changing the method by which campus users log into Canvas. Currently, users navigate directly to the AU Canvas website and log in with their AU username and password. Beginning on the evening of Wednesday, August 11, Canvas login will be integrated with Office 365. Users will be prompted to log into Office 365 with their full AU email address and password. This will help to streamline procedures and increase security. If you have any questions, please contact the ITS Helpdesk at helpdesk@alfred.edu or 607-871-2222.

Submitted by: Meghanne Freivald

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Music Classes, Ensembles, and Private Lessons Available for Fall

Do you love music? Fall Music Courses are available to you with NO prerequisites or auditions.

MUSC 110 Music Appreciation -online or F2F
MUSC 120 Fundamentals of Music & Technology [basic music theory]
MUSC 130 Beginning Piano Class
MUSC 132 Beginning Voice Class
MUSC 133 Music of the Guzheng

MUSC 272 Chamber Singers
MUSC 273 Concert Band
MUSC 274 Jazz Band
MUSC 275 Symphony Orchestra
MUSC 279 Chamber Music

Private Lessons available to ALL Students from Beginners to Advanced:

Guitar, Electric Guitar, Mandolin, Piano, Violin, Viola, Cello, Flute, Sax, Clarinet, Oboe, Brass, Percussion, and the Chinese Guzheng (instruments available). Voice Lessons are also offered.

The Miller Performing Arts Center has practice rooms and lockers for your instrument.

Private Lessons are set up according to your schedule and the instructor's availability.

Submitted by: Laura Souther

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