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TODAY	TOMORROW	SATURDAY
7:30 Broadway Cabaret	1:00 1/11/13 Swim AWAY @ Utica - 1pm	1:00 1/12/13 Swim AWAY @ Pitt-Bradford - 1pm
	6:00 1/11/13 M/W Basketball AWAY @ Stevens - 6 & 8pm	2:00 1/12/13 M/W Basketball AWAY @ Hartwick - 2 & 4pm
	7:30 Broadway Cabaret	7:30 Broadway Cabaret
		· 1/12/13 Track AWAY at RIT

IMPORTANT: Change of Venue for Police/Public Safety Training

On Thursday, Jan. 10, between 9 a.m. and 1 p.m., there will be a Police/Public Safety training exercise in Myers Hall (2nd floor) requiring portions of the building to be closed to all employees and visitors. Police vehicles and local law enforcement officers will be participating in the training.

Please do not be alarmed by this activity. Please MARK your calendars to remind yourself that this is only a drill.

If you have any questions contact the Office of Public Safety at 607-871-2108 or by emailing dougherty@alfred.edu

Thank you and we apologize for any inconvenience this may cause.

John M. Dougherty
Office of Public Safety at Alfred University

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John M. Dougherty
Office of Public Safety at Alfred University

Submitted by: Deborah Clark

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November & December One Card Reconciliations

In order to facilitate the preparation of mid-year financial statements and budget reports, all cardholders must have the transactions coded correctly in paymentnet and the original receipts for NOVEMBER One Card charges to your card manager by Friday, Dec. 7, 2012. The Card Managers must have all transactions approved and the paperwork to Sue Peck by Friday, Dec. 14, 2012.

Additionally, cardholders must have all transactions coded correctly in paymentnet and the original receipts for DECEMBER One Card charges to your card manager by Friday, Jan. 4, 2013. The Card Managers must have all transactions approved and the paperwork to Sue Peck by Friday, Jan. 11, 2013.

Submitted by: Susan Peck

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January 2013 Master Card Mandatory Training

The training schedule has been set for the new Master Card Program. The mandatory training will be for cardholders as well as card reviewers (anyone that logs into the paymentnet website).

Attendance to the training is required before a credit card will be given and for access to the new MasterCard website.

Cardholders are required to turn in their current Visa cards at the training session they attend.

The trainings will take place in the Olin Building, room 214.

The dates are: Jan. 14 - 18, 10 a.m. -noon OR 1 - 3 p.m. each day. Please note, there are two sessions offered each day for you to choose the best time for you.

Please email pecksm@alfred.edu with the date that you will be attending the MasterCard training session.

Submitted by: Susan Peck

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Mailroom Closing During Lunch for Remainder of Semester

The PCC Mailroom will be closing from noon until 1 p.m. beginning Monday, Dec. 17, 2012 and ending Tuesday, Jan. 22, 2013.

Submitted by: Susan Peck

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New Social Security Rates in Effect

The Temporary Payroll Tax Cut of the last two years that reduced the Social Security payroll tax rate by 2% officially ended Dec. 31, 2012. The new tax tables were not available in our Banner system in time to impact our first 2013 paycheck dated Jan. 4.

What this means is that in your next paycheck (Jan. 18) you will see a reduction in your net pay with the return to the 6.2% rate retroactive to Jan. 1, 2013.

Future paychecks will have the 2013 Social Security deduction rate of 6.2%.

Submitted by: Kathy Costello

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Spirit of Service Award: Submit Your Nominations!

The Spirit of Service Award recognizes community members and students, faculty, and staff at Alfred University and Alfred State College who demonstrate a strong commitment to serving others.

The award is intended to honor those who are actively living the principles that Martin Luther King, Jr. stood for, including: equality, social justice, community, and service.

Awards will be presented during Dream Week 2013.

Nominations should be sent to jennings@alfred.edu.

Attachment: [Award Nomination Form](#)

Submitted by: Jessica Jennings

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New Hire December 2012

Jennifer K. Baker, secretary/archives assistant, Herrick Memorial Library

Submitted by: Deborah Clark

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Broadway Cabaret

An evening of the best of Broadway's music, presented by Hornell Community Theater! Come enjoy music from "Phantom of the Opera," "Avenue Q," "Wicked," "Book of Mormon," "Rent," "Mamma Mia," and much more!

We have three shows, Thursday, Friday, and Saturday, Jan. 10,11,12 at 7:30 p.m. on the stage at the American Legion Post on Seneca Street in Hornell.

The cast includes Deb Bossie, Carina Telesca, Kristy Siriani Woolridge, Mickey Flansburg Stone, Chris van Leeuwen, Zach Woolridge, Tom Boyle, and Jeremy Speed-Schwartz!
Musical Director - Eric Prentice

Admission is \$10 at the door.

Submitted by: Elena Wallace

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